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DEPARTMENT OF TRANSPORTATION AND COMMUNICATION  
Columbia Tower, Ortigas Ave., Mandaluyong City

**PURCHASE ORDER**

Date Prepared: 19 December 2013 : Control No: DOTC-2013-12-89

Purchasing Office: DOTC-PSPMS : Basis of Purchase: ABC, Quotations, SSVPC Report  
: Bac Resolution No. S--GS-AMP-2013-217

TO: GLYPTIC ART ENTERPRISE : Authority: Pursuant to the provision of  
169 Area 6 Luzon Ave. Old Balara QC. : Section 53.9 of the IRR of R.A. 9184.  
: Small Value Procurement

( Name of Contractors/ Supplier & Address ) : TERMS: Complete delivery within seven (7)  
PENALTY: One-tenth of one percent of the : working days from date of receipt of P.O.  
total amount of this purchase order for :  
: F.O.B. METRO MANILA

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
1	2	pcs	PLAQUE, 10" tall x 3/8" thick irregular shape glass mounted on 3/8" thick bronze glass base with 1/4" mirror base (posthumuos award)	1,000.00	2,000.00
2	2	pcs	PLAQUE, 10" tall x 3/8" thick irregular shape glass with round shape 1/4" thick mirror glass mounted on 3/8" thick beveled bronze glass base (service award) X-X  FOR USE OF THE PERSONNEL DIVISION	1,200.00	2,400.00
				TOTAL	4,400.00

RECOMMENDING APPROVAL:

*Maria Karen S. Olidan* 12/27  
ATTY. MARIA KAREN S. OLIDAN  
OIC, Assistant Secretary for Procurement

APPROVED:

*Catherine P. Gonzales*  
ATTY. CATHERINE P. GONZALES  
Undersecretary For Administration and Procurement

I hereby certify that the amount of P 4,400.00 is available for the purchase of supplies/materials/equipment chargeable against;  
CODE(MODE) 13-12-02787 AIAIAI 969-003

*Edna C. Tapar*  
EDNA C. TAPAR  
Chief, Accounting Division

Received Purchase Order (PO). Contractor/ Supplier bound itself/himself to the terms and condition stipulated therein and in other related documents : THIS IS AN IMPORTANT DOCUMENT. ITS LOSS : WILL CAUSE GREAT INCONVENIENCE.  
138-10

GLYPTIC ART ENTERPRISE  
(Contractor/Supplier)  
Date: Jan 15, 2014