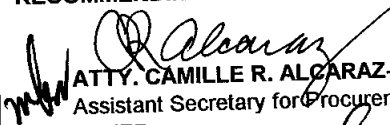
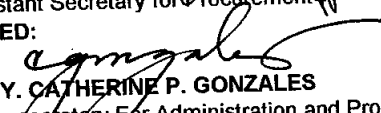


**PURCHASE ORDER**

**Date Prepared** 18 March 2014 : **Control No:** DOTC-2014-03-18  
**Purchasing Of** DOTC-PSPMS : **Basis of Purchase:** ABC, Quotations, SSVPC Report  
 : Bac Resolution No. S-GS-AMP-2014- 31  
**TO :** HERITAGE MULTI-OFFICE PRODUCTS, INC. : **Authority:** Pursuant to the provision of  
 5 & 13 Linaw St., Sta. Mesa Heights, Section 53.9 of the IRR of R.A. 9184.  
 Quezon City, Philippines : Small Value Procurement  
**( Name of Contractors/ Supplier & Address )** : **TERMS:** Complete delivery within Fifteen (15)  
**PENALTY:** One-tenth of one percent of the : working days from date of receipt of P.O.  
 total amount of this purchase order for :  
 : **F.O.B. METRO MANILA**

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
			<b>OFFICE FIXTURE</b>		
			<b>Window Treatment:</b>		
			<b>Roller Shades with the following specs:</b> polyester & PVC composition: F1000 3%, T3000 5% A4000 5% color sun shadow net		
	1	pc	220 x 118 = 28.5 sq. ft. (window 1)		5,010.00
	1	pc	220 x 118 = 28.5 sq. ft. (window 2)		5,010.00
	1	pc	220 x 116 = 28.0sq. ft. (window 3)		5,010.00
	1	pc	220 x 116 = 28.0 sq. ft. (window4)		5,010.00
			<b>Notes:</b> Centimeters. Color code 10-16 (chocolate brown). Supply & installation-inclusive costs.  Note: Color preference is code 15-04 (bright red)		
			<b>General Specifications for Partition</b> fabric and/or fabric glass w/ charcoal gray aluminum frame; w/ provision for wiring (raceway), 6mm thick <b>FOR THE USE OF ATPD</b>		
				Total amount	713,188.78
				less : discount	223,257.20
				<b>TOTAL</b>	<b>489,931.58</b>

**RECOMMENDING APPROVAL:**  
  
**ATTY. CAMILLE R. ALCARAZ-CAMPOS**  
 Assistant Secretary for Procurement  
**APPROVED:**  
  
**ATTY. CATHERINE P. GONZALES**  
 Undersecretary For Administration and Procurement  
 I hereby certify that the amount of P 489,931.58 is available for the purchase of supplies/materials/equipment chargeable against:  
 COG (MOR) 14-04-00519  
 #100010000014-0020401000-48,619.57  
 #100010000014-0021204001-481,271.91  
 EDNA C. TAPAR  
 Chief, Accounting Division

Received Purchase Order (PO). Contractor/ Supplier bound itself/himself to the terms and condition stipulated therein and in other related documents : **THIS IS AN IMPORTANT DOCUMENT. ITS LOSS WILL CAUSE GREAT INCONVENIENCE.**

**HERITAGE MULTI-OFFICE PRODUCTS, INC.**  
 (Contractor/Supplier)  
 Date: 3/27/14

