

Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATION
Columbia Tower, Ortigas Ave., Mandaluyong City

PURCHASE ORDER

Date Prepared: **22-Aug-14** : Control No: **DOTC-2014-08-75**
Purchasing Office: **DOTC-PSPMS** : Basis of Purchases: ABC No. Quotations, SSVPC report
Bac Resolution No. S-GS-AMP-2014-151
TO: **McSA MARKETING** : Authority: Pursuant to the provision of
Ground Flr. Gedisco Building : Section 52 of the IRR of R.A. 9184.
#446 San Fernando Street, Binondo, Manila : Through Shopping
(Name of Contractors/ Supplier & Address) : TERMS: Complete delivery within thirty (30)
PENALTY: One-tenth of one percent of the : working days from date of receipt of P.O.
total amount of this purchase order for :
each day of delay : F.O.B. METRO MANILA

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
1	150	reams	PAPER, Bond, short size, 70 gsm, per sample	119.00	17,850.00
2	500	reams	PAPER, copy, short size, 70 gsm, per sample	121.90	60,950.00
3	35	reams	PAPER, mimeograph, w-woven, short 70 gsm, per sample	120.00	4,200.00
4	3	reams	PAPER, onion skin, long, per sample	112.30	336.90
5	3	reams	PAPER, onion skin, short, per sample	95.00	285.00
6	20	reams	PAPER, copy, A3, 420mm x 297mm, 70 gsm, per sample	260.00	5,200.00
7	25	reams	PAPER, multicopy, short, 80 gsm, per sample	140.00	3,500.00
8	5	box	CARBON PAPER, regular, legal size, per sample	150.00	750.00
9	75	pack	CLEAR PLASTIC COVER, A4, per sample	370.00	27,750.00
10	200	reams	B-BOARD, legal size, per sample	230.00	46,000.00
11	75	reams	B-BOARD, short size, per sample	195.00	14,625.00
12	100	reams	B-BOARD, A4 size, per sample	200.00	20,000.00
13	500	pcs	ENVELOPE, documentary, short, per sample	1.50	750.00
14	1000	pcs	ENVELOPE, mailing, white with window, per sample	1.00	1,000.00
15	200	pcs	FOLDER, fancy, short, per sample	7.00	1,400.00
16	500	pcs	FOLDER, tagboard, short, per sample	2.60	1,300.00
17	20	roll	TAPE, cloth, 1-1/2", per sample	150.00	3,000.00
18	25	roll	TAPE, cloth, 1", per sample	100.00	2,500.00
19	20	roll	TAPE, cloth, 2", per sample	200.00	4,000.00
20	250	pack	Post - it note "Sign Here", per sample	118.00	29,500.00
21	1440	pcs	BALLPEN, black, per sample	12.00	17,280.00
22	1,080	pcs	BALLPEN, blue, per sample	12.00	12,960.00
23	180	pcs	BALLPEN, red, per sample	12.00	2,160.00
24	24	pcs	SIGNPEN, green, per sample	12.00	288.00
25	24	pcs	SIGNPEN, violet, per sample	45.00	1,080.00
26	24	pcs	SIGNPEN, red, per sample	45.00	1,080.00
27	15	pcs	MARKER FINE PEN, for overhead projector, per sample	40.00	600.00
28	3	box	STAPLE WIRE, HD 23/24	99.00	297.00
29	3	box	STAPLE WIRE, HD 23/8	27.00	81.00
30	3	box	STAPLE WIRE, HD 23/10	30.00	90.00
31	20	box	FASTENER, for paper file 2" capacity, cortan	80.00	1,600.00
32	10	box	RIBBON, HYC, IBM, per sample	120.00	1,200.00
33	10	btls.	TAPE LIFT OFF, IBM, per sample	20.00	200.00
34	100	btls.	PASTE, SOLID, IN JAR	25.00	2,500.00
With Minimum Warranty Period of Three (3) Months.				TOTAL	286,312.90

RECOMMENDING APPROVAL:

[Signature]
ATTY. CAMILLE R. ALCARAZ-CAMPOS
Assistant Secretary for Procurement
APPROVED:

[Signature]
ATTY. CATHERINE P. GONZALES
Undersecretary For Administration and Procurement

I hereby certify that the amount of
P. 286,312.90 is available for the
purchase of supplies/materials/equip-
ment.
[Signature]
EDNA C. TAPAR
Chief, Accounting Division

Received Purchase Order (PO). Contractor/
Supplier bound itself/himself to the terms
other related documents

[Signature]
McSA MARKETING
(Contract/Supplier)

Date: *Oct 3, 2014*

THIS IS AN IMPORTANT DOCUMENT. ITS LOSS
WILL CAUSE GREAT INCONVENIENCE.
OFFICE OF THE AUDITOR

RECEIVED

BY: *[Signature]* DATE: *10/20/14*