



JOB ORDER NO. DOTC-MV-101-15  
November 2, 2015

DOUBLE 'R' MOTOR WORKS  
#29 E. Manalo Sto. Niño, Marikina City

DOTC  
OFFICE OF THE AUDITOR

RECEIVED

BY: clpb DATE: 12/7/15

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-160** dated September 2015, recommending the award of contract for the repair/servicing of **Nissan Patrol** with Plate No. **SJN-878** assigned to **Assec. Dante M. Lantin**, Assistant Secretary for Admin, Comptrollership and MIS, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Pull down transmission	----	6,500.00
Replace pressure plate, clutch disc, release bearing		

PARTS:

1 pc. Pressure plate	----	11,560.00
1 pc. Clutch disc	----	8,300.00
1 pc. Release bearing	----	1,650.00

Total	P	<u>28,010.00</u>
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(AMOUNT: TWENTY EIGHT THOUSAND TEN PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

COE (MOOE) 15-11-02567

Very truly yours,

FUNDS AVAILABLE: 28,010.00

MARIA KAREN S. OLIDAN  
Director III, PSPMS

EDNA C. TAPAR  
Chief, Accounting Division

Recommending Approval:

Approved:

ATTY. CAMILLE R. ALCARAZ  
Assistant Secretary for Procurement

ATTY. CATHERINE P. GONZALES  
Undersecretary for Administration and Procurement