



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-121-15
October 30, 2015

DOUBLE 'R' MOTOR WORKS
#29 E. Manalo St. Niño, Marikina City

DOTC
OFFICE OF THE AUDITOR

RECEIVED

BY: elph DATE: 12/7/15

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-153** dated October 2015, recommending the award of contract for the repair/servicing of **Toyota Revo** with Plate No. **SGY-888** assigned to **Mr. Enrico C. Ferre**, Chief TDO, Water Transport Planning Division, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Change oil/tune-up	----	700.00
- Aircon services:	----	4,500.00
Cleaning of evaporator		
Replace oil, o-ring		
Freon		

PARTS:

6 ltrs. Engine oil	220.00/ltr	----	1,320.00
1 pc. Oil filter		----	480.00
1 pc. Air filter		----	650.00
1 pc. Fuel filter		----	980.00

Total P 8,630.00

(AMOUNT: EIGHT THOUSAND SIX HUNDRED THIRTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours

Maria Karen S. Olidan
MARIA KAREN S. OLIDAN
Director III, PSPMS

COT(MODE) 15-11-02564
FUNDS AVAILABLE: 8630.00

Edna C. Tapar
EDNA C. TAPAR
Chief, Accounting Division

Recommending Approval:

Camille R. Alcaraz
ATTY. CAMILLE R. ALCARAZ
Assistant Secretary for Procurement

Approved:

Catherine P. Gonzales
ATTY. CATHERINE P. GONZALES
Undersecretary for Administration and Procurement