



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

DOTC
OFFICE OF THE AUDITOR

JOB ORDER NO. DOTC-MV-126-15
 October 30, 2015

CARTECH MOTOR WORKS
 146 Scorpio St. Villarica Subd., Sto. Domingo, Cainta, Rizal

RECEIVED

BY: elub DATE: 12/7/15

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-154** dated October 2015, recommending the award of contract for the repair/servicing of **Nissan Cefiro** with Plate No. **SFT-688** assigned to **Ms. Pedrita Heloisa B. Pre**, Chief, General Services Division, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Overhaul radiator ----- 3,000.00
- Repair electrical system & alternator ----- 1,500.00
- Change oil, tune-up ----- 1,500.00

PARTS:

- 1 pc. Stator ----- 2,200.00
- 1 pc. Rectifier ----- 1,800.00
- 6 ltrs. Motor oil 250.00/ltr. ----- 1,500.00
- 1 pc. Oil filter ----- 550.00
- 1 pc. Air cleaner ----- 700.00
- 1 pc. Fuel filter ----- 750.00
- 4 pcs. Spark plug 250.00/pc. ----- 1,000.00

Total P 14,500.00

(AMOUNT: FOURTEEN THOUSAND FIVE HUNDRED PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

MARIA KAREN S. OLIDAN
 Director III, PSPMS

Recommending Approval:

ATTY. CAMILLE R. ALCARAZ *POU*
 Assistant Secretary for Procurement

COE (MOOE) 15-11-02574
 FUNDS AVAILABLE: 14,500.00

EDNA C. TAPAR
 Chief, Accounting Division

Approved:

ATTY. CATHERINE P. GONZALES
 Undersecretary for Administration and Procurement

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