



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

DOTC
OFFICE OF THE AUDITOR

JOB ORDER NO. DOTC-MV-129-15
 October 30, 2015

CARTECH MOTOR WORKS
 146 Scorpio St. Villarica Subd., Sto. Domingo, Cainta, Rizal

RECEIVED

BY: elpb DATE: 12/7/15

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-156** dated October 2015, recommending the award of contract for the repair/servicing of **Nissan Patrol** with Plate No. **LGV-388** assigned to **Usec. Jose Perpetuo M. Lotilla**, Undersecretary for Legal Affairs, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- change oil, tune-up	----	1,500.00
- Replace drive belt	----	1,000.00
- Replace clutch master & secondary master	----	1,800.00

PARTS:

10-ltrs. Motor oil	275.00/ltr.	----	2,750.00
1 pc. Oil filter		----	850.00
1 pc. Air cleaner		----	1,300.00
1 pc. Drive belt -7PK-orig.		----	3,000.00
1 pc. Clutch master assbly.		----	2,400.00
1 pc. Secondary master		----	1,200.00
1 btl. Fluid		----	250.00
2 pcs. Fuel filter - Orig.	1,300.00/pc.	----	2,600.00

Total P 18,650.00

(AMOUNT: EIGHTEEN THOUSAND SIX HUNDRED FIFTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

MARIA KAREN S. OLIDAN
 Director III, PSPMS

Recommending Approval:

ATTY. CAMILLE R. ALCARAZ
 Assistant Secretary for Procurement

COE (MOOT) 15-11-02529
 FUNDS AVAILABLE: 18,650.00

EDNA C. TAPAR
 Chief, Accounting Division

Approved:

ATTY. CATHERINE P. GONZALES
 Undersecretary for Administration and Procurement