PURCHASE ORDER

Date Prepared:	10 July 2015	: Control No:	DOTC-2015-07-041
Purchasing Office: DOTC		: Basis of Purchase: ABC, Quotations, SSVPC Report : : BAC Resolution No. S-GS-AMP-2015-99	
TO : WORK STATION DESIGNERS CENTER 8 Baler Street, Quezon City		: Authority:	Pursuant to the provision of Section 53.9 of the IRR of R.A. 9184. Small Value Procurement
(Name of Contractors/ Supplier & Address) PENALTY: One-tenth of one percent of the total amount of this purchase order for each day of delay.		: TERMS: Complete delivery within Fifteen (15) working days from date of receipt of P.O.	

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
	5	pcs.	**VERTICAL STEEL FILING CABINET** 46W x 62D x 140H (cm) Powder Coated Metal Finish, Gauge: 20 Centralized Locking Mechanism -x-x-x-x-x-x-x-x-x-x-x-x- **With minimum warranty period of one (1) year which shall commence after the date of acceptance.** For the use of the Assistant Secretary for Procurement.	8,050.00	40,250.00
				TOTAL	40,250.00

DOTC
OFFICE OF THE AUDITOR
RECEIVED
BY: _____ DATE: 8/24/15

RECOMMENDING APPROVAL:

ATTY. CAMILLE R. ALCARAZ
Assistant Secretary for Procurement

I hereby certify that the amount of P 40,250.00 is available for the purchase of supplies/materials/equip-
CODE (A1006) 15-08.01628
161-00/100100000 30/15
5020201000/01101101/210

APPROVED:

ATTY. CATHERINE P. GONZALES
Undersecretary For Administration and Procurement

EDNA C. TAPAR
Chief, Accounting Division

Received Purchase Order (PO). Contractor/ Supplier bound itself/himself to the terms other related documents

: THIS IS AN IMPORTANT DOCUMENT. ITS LOSS WILL CAUSE GREAT INCONVENIENCE.

234-6

WORK STATION DESIGNERS CENTER
(Contractor/Supplier)

Date: 8/24/15