

DEPARTMENT OF TRANSPORTATION AND COMMUNICATION  
Columbia Tower, Ortigas Ave., Mandaluyong City

**PURCHASE ORDER**

Date Prepared: 02 November 2015 : Control No: DOTC-2015-11-072

Purchasing Office: DOTC : Basis of Purchase: ABC, Quotations, SSVPC Report

: BAC Resolution No. S-GS-AMP-2015-164

TO : MAITILINK SYSTEMS, INC. : Authority: Pursuant to the provision of  
Unit 401 Unlad Condo cor. Gen. Malvar Section 53.9 of the IRR of R.A. 9184.  
St. Taft Avenue, Malate Manila Small Value Procurement

( Name of Contractors/ Supplier & Address ) : TERMS: Complete delivery within ten (10)  
PENALTY: One-tenth of one percent of the : working days from date of receipt of P.O.  
total amount of this purchase order for :  
each day of delay.

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
1	1	Unit	<p><b>COMBO BINDING MACHINE</b>  <b>COMIX BRAND B2919U</b>                      24 Holes                      Paper Size - Letter / A4 / Long                      Binding Cap - 450 sheets                      Punching Capacity - Up to 25 sheets                      Selectable Punching                      Adjustable Margin Guide</p> <p>With minimum warranty period of one (1) year on parts and service which shall commence after the date of acceptance.</p> <p>For the use of the Office of the Assistant Secretary for Procurement.</p> <p style="text-align: center;">DOTC OFFICE OF THE AUDITOR</p> <p style="text-align: center;"><b>RECEIVED</b></p> <p>BY: <i>[Signature]</i> DATE: <u>12-22-15</u></p>	14,550.00	14,550.00
<b>TOTAL</b>					14,550.00

**RECOMMENDING APPROVAL:**

*[Signature]*  
ATTY. CAMILLE R. ALCARAZ  
Assistant Secretary for Procurement

*[Signature]*  
ATTY. CATHERINE P. GONZALES  
Undersecretary For Administration and Procurement

*[Signature]*  
EDNA C. TAPAR  
Chief, Accounting Division

I hereby certify that the amount of P 14,550.00 is available for the purchase of supplies/materials/equip-  
*doc (10) 11-00085*  
*165007010/1000000010*  
*300000002/01102701/12-21*

Received Purchase Order (PO). Contractor/ Supplier bound itself/himself to the terms other related documents : THIS IS AN IMPORTANT DOCUMENT. ITS LOSS WILL CAUSE GREAT INCONVENIENCE.

*[Signature]*  
MAITILINK SYSTEMS, INC.

(Contractor/Supplier)

Date: 12-15-15