



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-013-16
 May 13, 2016

TIRE WIZARD DEPOT, INC.
 108 Ortigas Avenue Ext. Rosario, Pasig City

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2016-30** dated April 2016, recommending the award of contract for the purchase of four (4) pieces tires for **Toyota Revo** with Plate No. **XSU-185** assigned to **Ms. Carmen SA. Pagsanjan**, Executive Assistant V, Office of the Secretary, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

PARTICULARS

4 pcs.	- Tires (185-80R-14 Goodyear Duraplus)	4,410.00/pc.	-----	17,640.00
			Total	P <u><u>17,640.00</u></u>

(AMOUNT: SEVENTEEN THOUSAND SIX HUNDRED FORTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

ZB
ATTY. ZENAIDA B. BITENG
 OIC, Office of the Director, PSPMS

COE (MOOE) 16-06-00893
 FUNDS AVAILABLE: 17,640.00
Edna C. Tapar
EDNA C. TAPAR
 Chief, Accounting Division

Recommending Approval:

Camille R. Alcaraz
ATTY. CAMILLE R. ALCARAZ
 Assistant Secretary for Procurement

Approved:

Catherine P. Gonzales
ATTY. CATHERINE P. GONZALES
 Undersecretary for Administration and Procurement

DOTC
OFFICE OF THE AUDITOR

RECEIVED

BY: *[Signature]* DATE: 6/7/16

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