



Republic of the Philippines  
**DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS**

**JOB ORDER NO. DOTC-OE-020-16**  
 June 8, 2016

**JAPAE INDUSTRIAL SALES AND SVCS., INC.**  
 Unit 2-M Gloria Bldg., 157 A-Bonifacio Ave., San Jose, Quezon City

**DOTC**  
**OFFICE OF THE AUDITOR**

**RECEIVED**

BY: Luil DATE: 6-22-16

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2016-34** dated 2016, recommending the award of contract for the dismantling and re-installation of **Mitsubishi Packaged Airconditioning Unit**, for the use of office of Procurement Division (Unit 22), please undertake the immediate repair/service of said aircon within five (5) working days upon receipt hereof.


**SCOPE OF WORKS**


1 lot - Supply of labor, tools and equipment for the dismantling of two (2) units Mitsubishi Packaged Airconditioning Unit and re-installation of one (1) unit Mitsubishi Packaged Airconditioning Unit 7.5TR at DOTC Room 22	}	41,000.00
<b>Total</b>	<b>P</b>	<b>41,000.00</b>

**(AMOUNT: FORTY ONE THOUSAND PESOS ONLY)**


It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.


Very truly yours,

  
**ATTY. ZENAIDA B. BITENG**  
 OIC, Office of the Director, PSPMS

100(41000)/16-06-01010  
 FUNDS AVAILABLE: 41,000.00  
~~100(41,000)/16-06-01010~~  
~~100(41,000)/16-06-01010~~  
 100(41,000)/16-06-01010  
  
**EDNA C. TAPAR**  
 Chief, Accounting Division  
 06/21/16

Recommending Approval:

  
**ATTY. CAMILLE R. ALCARAZ** *RON*  
 Assistant Secretary for Procurement

Approved:  
  
**ATTY. CATHERINE P. GONZALES**  
 Undersecretary for Administration and Procurement

96-16