Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
Columbia Tower, Ortigas Ave., Mandaluyong City

PURCHASE ORDER

Date Prepared: 02 December 2015 : Control No: DOTC-2015-12-089

Purchasing Office: DOTC-PSPMS : Basis of Purchase: ABC, Quotations, SSVPC Report
: Bac Resolution No. S-GS-AMP-2015-188

TO: VL TRI-STAR ENTERPRISES
Rm. 302 Burke Building, Burke St., Escolta, Sta. Cruz. Manila
: Authority: Pursuant to the provision of Section 52.1 (b) of the IRR of R.A. 9184, (Shopping)

(Name of Contractors/ Supplier & Address)
PENALTY: One-tenth of one percent of the total amount of this purchase order for each day of delay
: TERMS: Complete delivery within seven (7) working days from date of receipt of P.O.
: F.O.B. METRO MANILA

ITEM No.	QTY.	UNIT	DESCRIPTION OF MERCHANDISE OR ARTICLE	UNIT PRICE	TOTAL AMOUNT
5	6	rms	Paper Onion Skin, Short, 8.5x11	100.00	600.00
8	5	bxs	Carbon paper, Regular, Legal size 8.5x13 (Old town)	145.00	725.00
14	2,000	pcs	Envelope Documentary, short size, 9"x12"	1.25	2,500.00
16	1,000	pcs	Folder Tagboard, short size, 9 1/4x11 3/4	2.50	2,500.00
18	7	rls	Tape Cloth 1"	95.00	665.00
20	500	pcks	Post it "Sign Here"	120.00	60,000.00
24	12	pcs	Sign pen, green, (preferred quality Pilot brand)	44.00	528.00
25	18	pcs	Sign pen, violet, (preferred quality Pilot brand)	44.00	792.00
26	30	pcs	Sign pen, red, (preferred quality Pilot brand)	44.00	1,320.00
30	20	pcs	Tape, lift- off 7.2mm x6m	25.00	500.00
31	180	btls	Paste solid in jar 200 ml	25.00	4,500.00
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x		
			With minimum warranty period of three (3) months which shall commence after the date of acceptance.		
			FOR THE OSEC PROPER		
				TOTAL	74,630.00

DOTC
OFFICE OF THE AUDITOR
RECEIVED
BY: [signature] DATE: 1-20-16

RECOMMENDING APRROVAL:

ATTY. CAMILLE R. ALCARAZ
Assistant Secretary for Procurement

APPROVED:

ATTY. CATHERINE P. GONZALES
Undersecretary For Administration and Procurement

I hereby certify that the amount of P 74,630.00 is available for the purchase of supplies/materials/equipment chargeable against;
10 Cruise 14-12-029 39
165 00 1000 100 000 20 14
50 20 20 1000
01 10 110 1
2/0

EDNA C.TAPAR
Chief, Accounting Division

Received Purchase Order (PO). Contractor/ Supplier bound itself/himself to the terms other related documents

: THIS IS AN IMPORTANT DOCUMENT. ITS LOSS WILL CAUSE GREAT INCONVENIENCE.

12-20

VL TRI-STAR ENTERPRISES
Date: 1-20-16