



Republic of the Philippines

DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-140-15

December 29, 2015

BATPARTS SUPPLY CO., INC.

957 President Quirino Ave. Malate, Manila

DOTC
OFFICE OF THE AUDITOR

RECEIVED

BY: Mail DATE: 3-2-16

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-246** dated December 2015, recommending the award of contract for the purchase of one (1) piece battery for **Toyota Revo** with Plate No. **SGS-543** assigned to **Ms. Pedrita Heloisa B. Pre**, Chief, General Services Division, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

PARTICULARS

1 pc.	- Battery 2SMF Motolite Enduro	----	4,500.00
		Total	P 4,500.00

(AMOUNT: FOUR THOUSAND FIVE HUNDRED PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

Z. Biteng
ATTY. ZENAIDA B. BITENG
OIC, PSPMS

COE (MOOE) 15-12-03093
FUNDS AVAILABLE: 4,500.00

Edna C. Tapar
EDNA C. TAPAR
Chief, Accounting Division

Recommending Approval:

C. Alcaraz
ATTY. CAMILLE R. ALCARAZ
Assistant Secretary for Procurement

Approved:

C. Gonzales
ATTY. CATHERINE P. GONZALES
Undersecretary for Administration and Procurement