



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-147-15
 December 29, 2015

DOUBLE 'R' MOTOR WORKS
 #29 E. Manalo Sto. Niño, Marikina City

DOTC
OFFICE OF THE AUDITOR

RECEIVED

BY: [Signature] DATE: 3-2-16

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-245** dated December 2015, recommending the award of contract for the repair/servicing of **Toyota Innova** with Plate No. **RME-466** assigned to **Atty. Rene K. Limcaoco**, Undersecretary for Planning, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Replace fuel tank	----	800.00
- Pull down transmission	----	4,500.00
Replace pressure plate, clutch disc, release bearing, gear oil		
- Replace front & rear wiper blade	----	300.00
- Aircon services:	----	4,800.00
Cleaning of evaporator		
Replace oil, o-ring		
Flushing of system		
Freon		

PARTS:

1 pc.	Fuel tank	----	17,000.00
1 pc.	Pressure plate	----	4,200.00
1 pc.	Clutch disc	----	3,800.00
1 pc.	Release bearing	----	1,600.00
6 ltrs.	Gear oil	180.00/ltr. ----	1,080.00 ✓
1 set	Wiper blade	----	1,200.00

Total P 39,280.00

(AMOUNT: THIRTY NINE THOUSAND TWO HUNDRED EIGHTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

[Signature]
ATTY. ZENaida B. BITENG
 OIC, PSPMS

Recommending Approval:

[Signature]
ATTY. CAMILLE R. ALCARAZ
 Assistant Secretary for Procurement

COF (MOOE) 15-12-03088
 FUNDS AVAILABLE: 39,280.00

[Signature]
EDNA C. TAPAR
 Chief, Accounting Division

Approved:

[Signature]
ATTY. CATHERINE P. GONZALES
 Undersecretary for Administration and Procurement