



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-150-15
 December 29, 2015

DOUBLE 'R' MOTOR WORKS
 #29 E. Manalo Sto. Niño, Marikina City

DOTC
 OFFICE OF THE AUDITOR

RECEIVED

BY: Paul DATE: 3-2-16

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-237** dated December 2015, recommending the award of contract for the repair/servicing of **Toyota Revo** with Plate No. **SKE-669** assigned to **Atty. Gerard L. Chan**, Director III, OIC for ISLES, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Change oil/tune-up	----	700.00
- Clean and adjust brakes	----	700.00
- Replace primary clutch assy., secondary clutch assy, brake master assy, add fluid	----	800.00
- Replace inner and outer wheel bearing, upper ball joint, strut bar bushing, upper suspension bushing, rack end, stabilizer bushing	----	2,800.00
- Wheel alignment/camber	----	1,600.00
- Pull down propeller, replace cross joint	----	800.00
- Replace transmission oil seal	----	400.00

PARTS:

1 pc.	Primary clutch assembly	----	3,500.00
1 pc.	Secondary clutch assembly	----	1,850.00
1 pc.	Brake master assembly	----	3,850.00
1 bt.	Brake fluid (big)	----	220.00
6 ltrs.	Engine oil	220.00/ltr.	1,320.00 ✓
1 pc.	Oil filter	----	480.00
1 pc.	Fuel filter	----	980.00
1 pc.	Air filter	----	650.00
2 pcs.	Inner wheel bearing	850.00/pc.	1,700.00
2 pcs.	Outer wheel bearing	450.00/pc.	900.00
2 pcs.	Upper ball joint	1,380.00/pc.	2,760.00
4 pcs.	Strut bar bushing	450.00/pc.	1,800.00
4 pcs.	Upper suspension bushing	650.00/pc.	2,600.00
8 pcs.	Stabilizer bushing	65.00/pc.	520.00
2 pcs.	Rack end	1,250.00/pc.	2,500.00
1 can	Grease	----	250.00
3 pcs.	Cross joint	950.00/pc.	2,850.00
1 pc.	Oil seal (transmission)	----	320.00

Total P 36,850.00

(AMOUNT: THIRTY SIX THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

[Signature]
ATTY. ZENALDA B. BITENG
 OIC, PSPMS

FUNDS AVAILABLE:

[Signature]
EDNA C. TAPAR
 Chief, Accounting Division

Recommending Approval:

[Signature]
ATTY. CAMILLE R. ALCARAZ
 Assistant Secretary for Procurement

Approved:

[Signature]
ATTY. CATHERINE F. GONZALES
 Undersecretary for Administration and Procurement