



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

JOB ORDER NO. DOTC-MV-159-15
 December 29, 2015

CARTECH MOTOR WORKS
 146 Scorpio St. Villarica Subd., Sto. Domingo, Cainta, Rizal

DOTC
OFFICE OF THE AUDITOR

RECEIVED

BY: Luiz DATE: 3-2-16

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-247** dated December 2015, recommending the award of contract for the repair/servicing of **Nissan Patrol** with Plate No. **SJN-999** assigned to **Ms. Juliet F. Francisco**, State Auditor III, DOTC-COA, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Replace injector seal	----	4,000.00
- Pull down engine to replace crankshaft oil seal	----	4,500.00
- Replace clutch component	----	1,500.00
- Change oil, tune up engine	----	1,200.00

PARTS:

4 pcs.	Injector seal	800.00/pc.	----	3,200.00
1 pc.	Crankshaft oil seal		----	2,000.00
1 pc.	Crankcase gasket		----	800.00
1 pc.	Clutch disc		----	3,400.00
1 pc.	Pressure plate		----	4,200.00
1 pc.	Release bearing		----	1,500.00
1 pc.	Pilot bearing		----	300.00
1 pc.	Air cleaner		----	1,500.00
1 pc.	Oil filter		----	650.00
9 ltrs.	Motor oil	250.00/ltr.	----	2,250.00

Total P 31,000.00

(AMOUNT: THIRTY ONE THOUSAND PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

ATTY. ZENAIDA B. BITENG
 OIC, PSPMS

COTC (MOOT) 15-12-03092
 FUNDS AVAILABLE: 31,000.00

EDNA C. TAPAR
 Chief, Accounting Division

Recommending Approval:

ATTY. CAMILLE R. ALCARAZ
 Assistant Secretary for Procurement

Approved:

ATTY. CATHERINE P. GONZALES
 Undersecretary for Administration and Procurement