



Republic of the Philippines

DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

DOIC
OFFICE OF THE AUDITOR

RECEIVED

BY: *[Signature]* DATE: 1-19-16

JOB ORDER NO. DOTC-MV-131-15
December 18, 2015

DOUBLE 'R' MOTOR WORKS
#29 E. Manalo Sto. Niño, Marikina City

GENTLEMEN:

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-204** dated November 2015, recommending the award of contract for the repair/servicing of **Nissan Frontier** with Plate No. **SLF-792** assigned to **Atty. Sherielysse R. Bonifacio**, Assistant Secretary for Planning, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

SCOPE OF WORKS

LABOR:

- Pull down transmission	----	4,500.00
Replace pressure plate, clutch disc, release bearing, add gear oil		
- Replace headlight bulb	----	300.00
- Aircon service:	----	6,500.00
Cleaning of evaporator		
Replace expansion valve, drier, oil, o-ring, freon		

PARTS:

1 pc.	Pressure plate	----	4,200.00
1 pc.	Clutch disc	----	3,880.00
1 pc.	Release bearing	----	1,280.00
2 ltrs.	Gear oil	200.00/ltr.	400.00
1 set	Headlight bulb	----	1,800.00
1 pc.	Expansion valve	----	2,950.00
1 pc.	Drier	----	1,850.00

Total P 27,660.00

(AMOUNT: TWENTY SEVEN THOUSAND SIX HUNDRED SIXTY PESOS ONLY)

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

[Signature]
ATTY. ZENAIDA B. BITENG
OIC, PSPMS

COB (MOB) 15-12-03216
FUNDS AVAILABLE: 27,660.00

[Signature]
EDNA C. TAPAR
Chief, Accounting Division

Recommending Approval:

[Signature]
ATTY. CAMILLE R. ALCARAZ
Assistant Secretary for Procurement

Approved:

[Signature]
ATTY. CATHERINE P. GONZALES
Undersecretary for Administration and Procurement

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