



Republic of the Philippines  
**DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS**

**JOB ORDER NO. DOTC-MV-137-15**  
 December 18, 2015

**DOUBLE 'R' MOTOR WORKS**  
 #29 E. Manalo Sto. Niño, Marikina City

**DOTC**  
**OFFICE OF THE AUDITOR**

**RECEIVED**

GENTLEMEN:

BY: *[Signature]* DATE: 1-19-16

Pursuant to **BAC-Resolution No. S-GS-AMP-2015-205** dated November 2015, recommending the award of contract for the repair/servicing of **Toyota Corolla Altis** with Plate No. **SGY-626** assigned to **Atty. Jaime Fortunato A. Caringal**, Assistant Secretary for Project Development and PPP, please undertake the immediate repair/service of said vehicle within five (5) working days upon receipt hereof.

**SCOPE OF WORKS**

**LABOR:**

- Aircon services:	----	4,800.00
Cleaning of evaporator		
Replace o-ring, oil		
Flushing of system, freon		
- Replace headlight bulb	----	300.00
- Replace sensor and tentioner bearing	----	800.00

**PARTS:**

1 set	Headlight bulb	----	1,800.00
1 pc.	Sensor (engine)	----	4,500.00
1 pc.	Tentioner bearing	----	2,450.00

**Total P 14,650.00**

**(AMOUNT: FOURTEEN THOUSAND SIX HUNDRED FIFTY PESOS ONLY)**

It is understood that payment will be effected only after such repair/service shall have been satisfactorily rendered and accepted by this Office, subject however to the usual inspection and verification by the Management Division or its duly authorized representative, whether or not the work performed is in accordance with the specification hereof.

Very truly yours,

*[Signature]*  
**ATTY. ZENaida B. BITENG**  
 OIC, PSPMS

*COE (MOOE) 15-12-03019*  
 FUNDS AVAILABLE: 14650.00

*[Signature]*  
**EDNA C. TAPAR**  
 Chief, Accounting Division

Recommending Approval:

*[Signature]*  
**ATTY. CAMILLE R. ALCARAZ**  
 Assistant Secretary for Procurement

Approved:

*[Signature]*  
**ATTY. CATHERINE P. GONZALES**  
 Undersecretary for Administration and Procurement