



BAC RESOLUTION GAS-2011-12

**RECOMMENDATION FOR THE APPROVAL OF THE ANNUAL
PROCUREMENT PLAN FY 2011 OF THE DOTC- CO**

WHEREAS, Rule II, Section 7 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184 requires that all procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity;

WHEREAS, the different offices of the Department Central Office submitted their respective requirements consisting of various goods, office supplies and services under the Maintenance and Other Operating Expenses (MOOE) for inclusion in the Annual Procurement Plan (APP) FY 2011;

WHEREAS, the BAC-TWG for Goods, Supplies and Materials, in a memorandum dated 21 February 2011, has recommended, after a careful and deliberate evaluation of subject requirements, the approval of subject APP;

NOW THEREFORE, for and in consideration of the foregoing premises and in view of the recommendation of the BAC-TWG, the Committee resolved, as it hereby resolves, to recommend the approval of the hereto attached Annual Procurement Plan FY 2011 consisting of various goods, office supplies and services under the MOOE in the total amount of One Hundred Seven Million Six Hundred Forty Two Thousand Three Hundred Ninety Three Pesos and Twenty Four Centavos (P107,642,393.24).

Done this 23rd day of March 2011 at Mandaluyong City, Philippines.


LYDIA S. MALVAR
Member

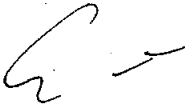

ROWENA S. QUIOGUE
Member


EMIL M. OCFEMIA
Member


DICKSON B. BERBERABE
Vice-Chairman


DANTE M. LANTIN
Chairman *mb*

Approved:


ARISTOTLE B. BATUHAN
Undersecretary and Officer-In-Charge,
Office of the Secretary



MEMORANDUM

For : **THE BIDS AND AWARDS COMMITTEE**
For Goods, Supplies and Materials

From : **BAC-Technical Working Group**

Thru : **Head / Secretariat**


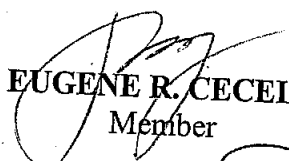
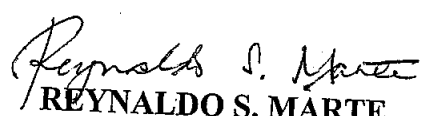
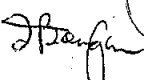
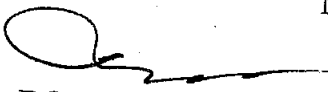


Subject : **Recommendation for Approval of the
Annual Procurement Plan FY 2011**

Date : 21 February 2011

Please find herewith, for your consideration, the Annual Procurement Plan FY 2011 consisting of various goods, office supplies and services under the Maintenance and Other Operating Expenses of the Department Central Office in the total amount of One Hundred Seven Million Six Hundred Forty Two Thousand Three Hundred Ninety Three Pesos & Twenty Four Centavos (P107,642,393.24).

The aforesaid goods, supplies and services are the results arising from careful and deliberate evaluation of the requests from the Department's different offices.

Technical Working Group:

 ERIC E. EVARDONE Member	 EUGENE R. CECELIO Member	 REYNALDO S. MARTE Member
 IMELDA B. BONGON Member	 ROEL V. ALSISTO Member	
 MA. MARISA P. MALABAG Assistant Head	 CYNTHIA P. ORDAN Head	



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

MEMORANDUM

FOR : **ASSEC DANTE M. LANTIN**
Chairman, Bids and Awards Committee (BAC)
For Goods, Office Supplies and Equipment

ATTENTION : **THE BAC TECHNICAL WORKING GROUP**

SUBJECT : **THE PROPOSED ANNUAL PROCUREMENT PROGRAM (APP) FOR GOODS AND OFFICE SUPPLIES, CY 2011**

DATE : **15 February 2011**

Pursuant to the provisions of Article II, Section 7 of RA 9184, the Secretariat hereby submits the above subject APP under the Maintenance and Other Operating Expenses of the Department Central Office with the total amount of P 107,642,393.24, breakdown of which are as follows:

1. Regular Supplies - - - - -	P12,008,343.80
2. Electrical Supplies - - - - -	86,954.70
3. Medical Supplies - - - - -	300,000.00
4. Dental Supplies - - - - -	100,000.00
5. Motor Vehicle (MV) Spare Parts - - - - -	2,000,000.00
6. MV Repair & Maintenance Services - - - - -	900,000.00
7. Office Equipment (OE) Spare Parts - - - - -	600,000.00
8. OE Repair and Maintenance Services - - - - -	200,000.00
9. Personnel Awards and Incentive Programs - - - - -	285,000.00
10. Office Rentals for 14 Units - - - - -	9,419,324.38
11. Security Services - - - - -	9,473,494.95
12. Janitorial Services - - - - -	7,357,356.86
13. Electric Consumption Bills - - - - -	22,605,699.60
14. Water Consumption Bills - - - - -	919,091.05
15. Pest Control Services - - - - -	403,121.14
16. Columbia Tower Monthly Dues - - - - -	6,049,560.00
17. Focus Media - - - - -	118,800.00
18. Signages Maintenance - - - - -	79,200.00
19. Extension of Cooling Tower - - - - -	250,800.00
20. Photocopy Machine Rentals - - - - -	1,923,458.72
21. Office Repainting and Renovations - - - - -	5,000,000.00
22. IT Systems and Maintenance Services - - - - -	10,470,900.00

23. HRD Training Regular Supplies -----	267,960.23
24. Hosting of Various International Meetings --	11,372,130.00
25. BAC Regular Supplies -----	137,533.85
26. PMS Regular Supplies -----	1,323,869.53
27. Action Center Regular Supplies -----	263,054.04
28. PMO Puerto Princesa Airport Regular Supplies	317,181.10
29. PMO Laguindingan Airport Regular Supplies -	275,692.04
30. PMO SVPCF & RSF PAPS Regular Supplies --	737,499.25
31. Performance Governance Systems -----	1,030,000.00
32. Quality Management Systems -----	1,366,368.00
TOTAL	P107,642,393.24

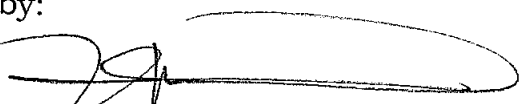
The aforementioned goods and services as taken from the attached sheets, were gathered from the Department's various offices concerned as programmed for the purpose.

For consideration and recommendation.



PABLO V. UY
Asst. Head, BAC Secretariat

Noted by:



ATTY ROMMEL LLOYD P. MARTINEZ
Head, BAC Secretariat

Department of Transportation and Communications

PROPOSED ANNUAL PROCUREMENT PROGRAM (APP) - SUPPLIES

For CY 2011

OFFICE/ DIVISION: BAC FOR INFRASTRUCTURE PROJECTS AND CONSULTING SERVICES

NEW SUPPLY CODE	OLD SUPPLY CODE	ITEM DESCRIPTION	UNIT	Unit Cost	Total Qty	Total AMOUNT
OFFICE SUPPLIES (OS)						
OS - PAPERS & THE LIKES						
OS-01104	16018	Copy paper, A-4, 70 gsm	rm	155.48	120	18,657.60
OS-01106	16016	Copy paper, Long, 70 gsm	rm	175.64	120	21,076.80
OS-01107	16017	Copy paper, Short, 70 gsm	rm	146.00	120	17,520.00
OS-01201	06011	Record Book, 300 pages	ea	58.23	4	232.92
OS-01202	06012	Record Book, 500 pages	ea	82.02	4	328.08
OS-01204	01017	Ruled Pad	pd	23.61	6	141.66
OS-01402	01036	B-board Long	rm	165.00	6	990.00
OS-01403	01037	B-board Short	rm	150.00	6	900.00
OS-01407	06009	Index Card RBS 5"x8"	pk	111.61	2	223.22
OS-01501	03001	Documentary Envelope, Short	ea	0.95	100	95.00
OS-01502	03002	Documentary Envelope, Long	ea	1.55	100	155.00
OS-01504	03003	Expanding Envelope Maroon Long	ea	5.41	100	541.00
OS-01505	03005	Mailing Envelope, white	ea	2.25	100	225.00
OS-01602	04009	FOLDER, Loose Leaf Cover	ea	9.52	100	952.00
OS-01603	04004	FOLDER, Morocco Long	ea	6.24	50	312.00
OS-01604	04005	FOLDER, Morocco Short	ea	5.00	50	250.00
OS-01605	04001	FOLDER, Pressboard Long	ea	7.16	500	3,580.00
OS-01606	04002	FOLDER, Tagboard Long	ea	2.50	100	250.00
OS-01607	04003	FOLDER, Tagboard Short	ea	2.40	100	240.00
OS-01705	13006	TAPE, Masking 2"	rls	76.84	6	461.04
OS-01706	13007	TAPE, Transparent 1"	rls	10.76	6	64.56
OS-01707	13004	TAPE, Transparent 2"	rls	14.35	6	86.10
OS-01802	01246	Note pad 3x4	pd	54.29	24	1,302.96
OS - PENS & THE LIKES						
OS-02001	09010	BALLPEN, black	ea	15.00	50	750.00
OS-02101	09009	SIGNPEN, Black	ea	24.84	24	596.16
OS-02102	09009	SIGNPEN, Blue	ea	24.84	24	596.16
OS-02201	09005	MARKING PEN, black	ea	15.39	12	184.68
OS-02202	09005	MARKING PEN, blue	ea	15.39	12	184.68
OS-02203	09005	MARKING PEN, red	ea	15.39	12	184.68
OS-02301	09050	Whiteboard Pen, black	ea	15.08	12	180.96
OS-02302	09050	Whiteboard Pen, blue	ea	15.08	12	180.96
OS-02501	09004	Pencil, Mongol #2	ea	4.35	50	217.50

NEW SUPPLY CODE	OLD SUPPLY CODE	ITEM DESCRIPTION	UNIT	Unit Cost	Total Qty	Total AMOUNT
OS-02601	09001	Highlighter	ea	17.36	24	416.64
OS - CLIPS, WIRES & THE LIKES						
OS-03101	12000	CLIP, Backfold 1"	ea	0.95	50	47.50
OS-03102	12001	CLIP, Backfold 1 1/4"	ea	1.29	50	64.50
OS-03103	12020	CLIP, Backfold 2"	ea	3.30	50	165.00
OS-03201	10013	STAPLE WIRE, Std.	bx	18.69	5	93.45
OS - MISCELLANEOUS SUPPLIES						
OS-05001	14005	ALCOHOL Rubbing, 70% 500 ml	btl	39.26	12	471.12
OS-05002	14010	INSECTICIDE 500 ml	btl	136.76	6	820.56
OS-05101	18011	BATTERY, "AA"	ea	7.70	500	3,850.00
OS-05102	18021	BATTERY, "AAA"	ea	7.64	500	3,820.00
OS-05201	11005	CORRECTION FLUID	btl	10.37	6	62.22
OS-05202	11001	ERASER Board	ea	9.36	2	18.72
OS-05204	13012	GLUE, Elmers, 130 gms	btl	34.00	12	408.00
OS-05205	13002	PASTE, Solid in Jar	btl	12.00	12	144.00
OS-05301	10006	Rubber band	bx	98.54	6	591.24
OS-05302	07009	Twine plastic	rls	57.20	6	343.20
OS-05401	10003	Stamp pad	ea	20.47	3	61.41
OS-05402	08006	Stamp pad ink	btl	25.97	3	77.91
OS-05601	10001	Cutter NT 500	ea	24.96	6	149.76
OS-05602	10009	Scissors	ea	15.46	6	92.76
OS-05801	10007	Ruler 12"	ea	3.74	6	22.44
OS-05802	10008	Ruler 18"	ea	27.75	6	166.50
IT SUPPLIES						
IT-01113	15126	TONER CART, HP Q2612A	bx	3,044.08	12	36,528.96
IT-02001	15020	CD Rewritable 700MB	ea	28.00	300	8,400.00
IT-02205		FLASH DRIVE 16gb (subject to PAR)	ea	1,650.00	5	8,250.00
OTHERS:						
		DOTC BAC letterhead w/ logo	rm	201.81	4	807.24
TOTAL-----						137,533.85

Prepared by:

McCaingat
ROSEMARIE M. CAINGAT
 Member, BAC Secretariat

Noted by:

Cortes
LALAIN P. CORTES
 Head, BAC Secretariat

2/11/11