



Republic of the Philippines  
**DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS**

**PRIMARY BIDS AND AWARDS COMMITTEE**

Project: **CEBU BUS RAPID TRANSIT (BRT) PROJECT – SOCIAL MANAGEMENT CONSULTANTS**

**General Bid Bulletin No.: 01-2015**

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**TO ALL PROSPECTIVE BIDDERS:**

1. For clarification, applicants may associate with other firms in the form of joint venture or sub-consultancy agreement.
  - a) In the case of joint venture, all the firms in association must be in compliance individually with the criteria for short listing. Thus, the experience of each applicant must be presented separately from its other associated firms.
  - b) On the other hand, in the case of a sub-consultancy agreement, only the lead firm will be evaluated and must be in compliance with the criteria for short listing.

It should also be stated in the submitted Annex "A" (see attached form) if the firm is a Non-profit organization / NGO / Enjoying tax-exempt privileges.

Further, associations must clearly state in their association agreement the form of their association and specify the role of each firm member, whether it is a joint venture member or a sub-consultant.

2. The Qualification Documents must comply with the short listing criteria specified in the Request for Expression of Interest (REOI) as follows:
  - a) experience of the consulting firm in at least two (2) projects involving social management; and
  - b) experience of the consulting firms in at least two (2) projects involving program design of capacity building and implementation.
3. Please also be reminded that pursuant to Section 2.6 of the World Bank Guidelines, the short list shall comprise of six (6) firms with a wide geographic spread, with (i) no more than two (2) firms from any one (1) country unless there are no other qualified firms identified to meet this requirement; and (ii) and at least one (1) firm from a developing country, unless no qualified firms from developing countries could be identified. In this regard, all firms should indicate the nationality/country<sup>1</sup> of their firms.
4. Please be informed that under the *Guidelines for the Selection and Employment of Consultants under International Bank for Reconstruction Development (IBRD) Loans and International Development Association (IDA) Credits and Grants by World Bank Borrowers* (World Bank Guidelines), there are no specific documents required to be

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<sup>1</sup> Pursuant to Paragraph 2.6, Footnote 11 of the World Bank Guidelines, for the purpose of establishing a short list, the nationality of a firm is that of the country in which it is registered or incorporated, and, in the case of Joint Ventures, the nationality of its lead partner.

submitted for the process of short listing for the above-mentioned project. Applicants and each of its associates must fill out Annexes "A" to "E" as part of its Qualification Documents. The Qualification Documents should also be properly tabulated and summarized. This requirement is for ease of evaluation and clarity only.

5. All submissions must be made through the Office of the Overall Head of the Bids and Awards Committee (BAC) Secretariat by personal delivery, by mail, by fax or by e-mail. The details of the Office of the Overall Head of the BAC Secretariat are as follows:

Office Address : Unit 153, 15<sup>th</sup> Floor, The Columbia Tower, Ortigas Avenue,  
Brgy. Wack-Wack, 1555 Mandaluyong, Philippines

Facsimile No. : (+632) 654-7725

E-mail Address : bacsec@dotc.gov.ph

The Qualification Documents shall also be opened immediately after the deadline for the submission of said documents at the DOTC Conference Room, 16th Floor, The Columbia Tower, Ortigas Avenue, Barangay Wack-Wack, Mandaluyong City.

For your guidance and information.

Issued this 19<sup>th</sup> day of June 2015.

  
**ATTY. JOSE PERPETUO M. LOTILLA**  
Chairman, Bids and Awards Committee  
and Undersecretary for Legal Affairs

### PROSPECTIVE BIDDER'S INFORMATION

1. Project: CEBU BUS RAPID TRANSIT PROJECT – SOCIAL MANAGEMENT CONSULTANTS
2. Name of Bidder/Lead Member: \_\_\_\_\_
3. Contact Information:

a. Country of Origin	
b. Mailing Address	
c. Mailing Address in the Philippines ( <i>if any</i> )	
d. Website	
e. Authorized Representative	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
f. Contact Person( <i>indicate if same as above</i> )	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
g. <i>Indicate if non-profit organization / NGO / enjoying tax-exempt privileges (if applicable)</i>	

4. Contact Information of Joint Venture Member/s(*if any*):

a. Company Name	
b. Country of Origin	
c. Mailing Address	
d. Mailing Address in the Philippines ( <i>if any</i> )	
e. Website	
f. Authorized Representative	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
g. Contact Person( <i>indicate if same as above</i> )	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
h. <i>Indicate if non-profit organization / NGO / enjoying tax-exempt privileges (if applicable)</i>	

a. Company Name	
b. Country of Origin	
c. Mailing Address	
d. Mailing Address in the Philippines ( <i>if any</i> )	
e. Website	
f. Authorized Representative	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	

g. Contact Person( <i>indicate if same as above</i> )	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
h. <i>Indicate if non-profit organization / NGO / enjoying tax-exempt privileges (if applicable)</i>	

*[Note: If there are more Joint Venture Members, replicate table above.]*

5. Contact Information of Sub-Consultants (if any):

a. Company Name	
b. Country of Origin	
c. Mailing Address	
d. Mailing Address in the Philippines ( <i>if any</i> )	
e. Website	
f. Authorized Representative	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
g. Contact Person( <i>indicate if same as above</i> )	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
h. <i>Indicate if non-profit organization / NGO / enjoying tax-exempt privileges (if applicable)</i>	

a. Company Name	
b. Country of Origin	
c. Mailing Address	
d. Mailing Address in the Philippines ( <i>if any</i> )	
e. Website	
f. Authorized Representative	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
g. Contact Person ( <i>indicate if same as above</i> )	
i. Telephone Number	
ii. Fax Number	
iii. Email Address	
h. <i>Indicate if non-profit organization / NGO / enjoying tax-exempt privileges (if applicable)</i>	

*[Note: If there are more Sub-Consultants, replicate table above.]*

**CEBU BUS RAPID TRANSIT PROJECT – SOCIAL MANAGEMENT CONSULTANTS**

**STATEMENT OF ONGOING PROJECTS INVOLVING SOCIAL MANAGEMENT  
CONSULTANTS**

List of Ongoing Government and Private Contracts, including contracts awarded but not yet started.

**Name of Consultant** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

<b>Name and Location of Project</b>	<b>Description of the Project</b>	<b>Classification (Government / Private)</b>	<b>Date of Contract</b>	<b>Type of Consulting Services</b>	<b>Amount of Contract</b>	<b>Contract Duration</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						

Submitted by:

Name of Representative of Bidder:

Position:

Date:

**CEBU BUS RAPID TRANSIT PROJECT – SOCIAL MANAGEMENT CONSULTANTS**

**STATEMENT OF ONGOING PROJECTS INVOLVING DESIGN OF CAPACITY BUILDING AND IMPLEMENTATION**

List of Ongoing Government and Private Contracts, including contracts awarded but not yet started.

**Name of Consultant** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

	<b>Name and Location of Project</b>	<b>Description of the Project</b>	<b>Classification (Government / Private)</b>	<b>Date of Contract</b>	<b>Type of Consulting Services</b>	<b>Amount of Contract</b>	<b>Contract Duration</b>
1							
2							
3							
4							
5							
6							
7							
8							
9							

Submitted by:

Name of Representative of Bidder:

Position:

Date:

**CEBU BUS RAPID TRANSIT PROJECT – SOCIAL MANAGEMENT CONSULTANTS**

**STATEMENT OF COMPLETED GOVERNMENT AND PRIVATE PROJECTS INVOLVING  
SOCIAL MANAGEMENT CONSULTANTS**

**Name of Consultant** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

<b>Name and Location of Project</b>	<b>Description of the Project</b>	<b>Classification (Government / Private)</b>	<b>Date of Contract</b>	<b>Type of Consulting Services</b>	<b>Amount of Contract</b>	<b>Contract Duration</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						

Submitted by:

Name of Representative of Bidder:

Position:

Date:

**CEBU BUS RAPID TRANSIT PROJECT – SOCIAL MANAGEMENT CONSULTANTS****STATEMENT OF COMPLETED PROJECTS INVOLVING DESIGN OF CAPACITY BUILDING  
AND IMPLEMENTATION**

List of Ongoing Government and Private Contracts, including contracts awarded but not yet started.

**Name of Consultant** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

	<b>Name and Location of Project</b>	<b>Description of the Project</b>	<b>Classification (Government / Private)</b>	<b>Date of Contract</b>	<b>Type of Consulting Services</b>	<b>Amount of Contract</b>	<b>Contract Duration</b>
1							
2							
3							
4							
5							
6							
7							
8							
9							

Submitted by:

Name of Representative of Bidder:

Position:

Date: