



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

PRIMARY BIDS AND AWARDS COMMITTEE

Project: **PROCUREMENT OF NEW ROLLING STOCK LIGHT RAIL VEHICLES (LRV) (4TH GENERATION) FOR LIGHT RAIL TRANSIT (LRT) LINE 1**

General Bid Bulletin No.: 03-2015

TO ALL PROSPECTIVE BIDDERS:

Please find attached the following documents in relation to the above-mentioned project:

1. Annex "A": Site Visit Guidelines; and
2. Annex "B": Revisions/amendments to the Bidding Documents.

For your guidance and information.

Issued this 10th day of November 2015.

RENE K. LIMCAOCO
Vice-Chairman, Primary Bids and Awards Committee
and Undersecretary for Planning

**GUIDELINES FOR SITE VISIT FOR THE
PROCUREMENT OF NEW ROLLING STOCK LIGHT RAIL VEHICLES (LRV)
(4TH GENERATION) FOR LIGHT RAIL TRANSIT (LRT) LINE 1 – SOUTH (CAVITE)
EXTENSION PROJECT**

I. VENUE AND COVERAGE

The venue of the site visit shall be at the Light Rail Transit Authority (LRTA) Office located at **Baclaran**. The site visit shall include the inspection of the entire LRT Line 1 System such as but not limited to:

- Infrastructure and Electro-Mechanical Systems;
- Existing Revenue Line and Stations;
- Proposed Alignment from **Baclaran** to **Niyog**;
- LRT Line 1 Baclaran Depot;
- Control Center;
- Rolling Stocks;
- Equipment, Machineries, Tools and Implements;
- Facilities; and
- Premises.

II. OBEJCTIVES

The objective of the site visit shall be the following:

1. To allow Bidders to validate their understanding of the Bidding Documents, specifically the Technical Specifications;
2. To enable Bidders to conduct or complete their conduct of due diligence with respect to the contract under bid vis-à-vis the existing conditions of the subject system/s, areas, premises and objects of the contracts; and
3. To enable Bidders to familiarize themselves with and assess the existing conditions of the subject system/s, area, premises, and objects of the contract.

III. REQUEST FOR AUTHORITY TO CONDUCT SITE VISIT

1. Site visits/ocular inspections shall be allowed, **from 8:00 AM to 5:00 PM** beginning the issuance of this guidelines until one (1) day before the bid submission date.
2. Bidders who intend to conduct site visit/s shall address their requests to the Primary Bids and Awards Committee (BAC) Chairman. Requests should be accompanied by a duly accomplished Confirmation Form (Form A).

PRIMARY BIDS AND AWARDS COMMITTEE CHAIRMAN
Department of Transportation and Communications (DOTC)
The Columbia Tower, Ortigas Avenue
Barangay Wack-Wack, Mandaluyong City
1555 Philippines

3. Both requirements shall be submitted to the BAC through its Secretariat and copy furnished the End-User Unit for this Project through fax and email at least three (3) working days before the desired date and time for the site visit in the following address/contact numbers:

DOTC
BAC Secretariat
Tel.No.: (+63 2) 790-8300 local 272 or 235
Telefax: 654 7725

E-mail Address: bacsec@dotc.gov.ph

End-User Unit

Ms. Karla Magsanoc-Ramirez

Email Address: kmramirez.dotc@gmail.com

4. Only formal requests duly received by the BAC shall be given due course.
5. The End-User Unit shall forward the Form A to Light Rail Manila Corporation (LRMC) for proper coordination and to carry a Safety Induction prior to access to site, if necessary. The End-User Unit shall confirm with the bidder its request and schedule to conduct the site visit.
6. A maximum of ten (10) representatives per Bidder will be allowed to join the site visit. In the absence of any of the representatives indicated in Form A, alternate representatives may be allowed to join the site visit in place of the absent representatives.

IV. ATTIRE

Bidders' representatives who will be joining the site visit are required to wear proper attire as follows:

1. Bidders' representatives are encouraged to wear non-slip safety shoes;
2. Loose casual clothing should be avoided; and
3. Use of hard hats is not necessary, however, hard hats will be provided if requested.

V. CONDUCT OF SITE VISIT/ INSPECTION

1. Duly designated LRTA/LRMC and CMX Consortium personnel will assist in the conduct of the site visit.
2. LRTA/LRMC personnel, including its contractors and service providers, who are on-site working and operating the current system, as well as the members of the BAC, the Technical Working Group (TWG) BAC Secretariat, CMX Consortium and/or End-User Unit will not answer questions from Bidders. Bidders are therefore advised to send their queries in writing and address the same to the BAC.
3. The requested activity as well as the Bidder's representatives involved therein must not in any way impede or interfere with the normal operations, maintenance and/or business activities of the LRT Line 1 System, the activities of LRTA/LRMC personnel and its contractors and service providers, and/or the normal movements of LRT Line 1 passengers.
4. In order to facilitate the orderly conduct of the site visit and for easy mobility, Bidder's representatives are encouraged not to bring heavy or bulky materials, equipment or gadgets. The materials, equipment or gadgets in the list submitted by the Bidder will be subject to the inspection and approval of the LRTA prior the entry in the LRT Line 1 premises.
5. In case any activity is conducted inside the train, Bidder's representatives shall not tamper, handle and/or operate any train control at any time.
6. All Bidders' representatives involved in the activity must log-in/log-out with the designated security personnel and wear proper identification tags at all times while inside the LRT Line 1 premises.

7. Taking of videos and photographs during the site visit is allowed, provided that these shall only be used by the Bidders, and only for purposes of the subject procurement process.
8. The no-smoking, no-eating/drinking and no-littering policy inside the LRT Line 1 premises shall be strictly observed. The Bidder's representatives shall ensure that any activity area is clean and in order upon leaving the premises. All waste materials used by the Bidder's representatives must be completely cleaned up and brought out of the LRT Line 1 premises by the said representatives.
9. The Bidders shall be responsible for the conduct of its representatives at all times. Bidders shall not hold LRTA/LRMC liable for any injury or loss suffered by them or their representatives while inside the LRT Line 1 premises. However, any damage or loss suffered by LRTA/LRMC as a result of the actions of the Bidder's representatives shall be charged against the said Bidder.
10. Bidders are not allowed to request for documents, records manuals and similar documents during the site visit. All documents, record manuals and similar documents must be requested in writing and addressed to the BAC, and they shall be issued through a supplemental/bid bulletin in the DOTC Website.
11. Minutes of the site visit will not be prepared. Any statement made by any official, employee, personnel and/or contractor of DOTC and/or LRTA/LRMC shall not be binding nor render any effect with respect to the subject procurement process or project unless the same is addressed or contained in a duly promulgated supplement/ bid bulletin.
12. Unless otherwise amended by a subsequent issuance, the provisions in this guidelines shall continue to apply.

CONFIRMATION FORM
Procurement of New Rolling Stock Light Rail
Vehicles (LRV) (4th Generation) for LRT Line 1-South (Cavite) Extension Project

Bidder's Name: _____

The Bidder hereby nominates the following authorized representative/s to participate in the site visit for the above-mentioned project and undertakes to abide by the Guidelines for the Site Visit as provided by DOTC and LRTA/LRMC.

List of Personnel to Enter the Facility
Maximum of ten (10) representatives per Bidder

	NAME	DESIGNATION	EMAIL ADDRESS	CONTACT NO.	SIGNATURE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Alternate Representatives
(In the absence of the above-mentioned representatives):

	NAME	DESIGNATION	EMAIL ADDRESS	CONTACT NO.	SIGNATURE
1					
2					
3					
4					
5					

List of Materials / Equipment / Gadget to be brought into the System / Premises by the Bidder

	NAME	DESIGNATION	EMAIL ADDRESS	CONTACT NO.	SIGNATURE
1					
2					
3					
4					
5					

Name and Signature of Authorized Representative
Date: _____

Attachments:
Copy of one (1) company ID each of the representatives, preferably, or any Government-issued ID.

Department of Transportation and Communications Procurement of New Rolling Stock Light Rail Vehicles (LRV) (4th Generation) for LRT Line 1 – South (Cavite) Extension Project Revisions/Amendments/Clarifications to Bidding Documents		
ITEM NO.	REFERENCE	REVISION/AMENDMENT/CLARIFICATION
1	Bid Data Sheet (BDS) ITB 7.1	<p>This should be read as follows: “Responses to any request for clarification, if any, will be published on the Employer’s web page indicated below <u>not later than seven (7) days prior to the deadline for submission of Bids</u>:-</p> <p>Web page: www.dotc.gov.ph”</p>
2	BDS ITB 22.1	<p>This should be read as follows:</p> <p>“In addition to the original of the Bid, the number of copies is: Five (5) copies and one (1) electronic copy in CD ROM <u>for each of the Technical Bid and Price Bid.</u></p> <p><u>The CD ROM for the Technical Bid is to be inserted into the envelope marked ‘Technical Bid-Copy’.</u></p> <p><u>The CD ROM for the Price Bid is to be inserted into the envelope marked ‘Price Bid-Copy’.</u>”</p>