

In line with DOTC's aim of providing people with a Convenient, Affordable, Reliable, Efficient and Safe transportation system, the DOTC is inviting qualified individuals to participate in the open and transparent process for the procurement of the following project:



REQUEST FOR EXPRESSION OF INTEREST

CEBU BUS RAPID TRANSIT PROJECT – FINANCIAL MANAGEMENT SPECIALIST

The Government of the Republic of the Philippines, through the Department of Transportation and Communications (DOTC), has embarked upon a program of development and implementation of the Bus Rapid Transit (BRT) in the Philippines. The development and implementation of BRT in the Philippines, beginning with the Cebu BRT Project, is supported by the World Bank with additional funds provided by the Clean Technology Fund (CTF) and the Philippine Government. The Cebu BRT system will operate along both a dedicated transitway and in mixed traffic segments (using transit priority and improvements at intersections where possible). The BRT corridor is about 23 km long from Bulacao to Talamban, including South Road Properties. This system is expected to open during 2018 and carry 330,000 passengers in its opening year, the majority of whom will be existing jeepney riders upgrading to the new service. The Cebu BRT Project also includes Area Traffic Control systems, traffic engineering, intelligent transportation systems, urban realm enhancements, project management, outcome monitoring, and BRT concept dissemination.

It is proposed to engage an individual consultant, a **Financial Management Specialist**, to support the Cebu BRT Project Implementation Unit (PIU) during the initial or pilot phase of program implementation. The Financial Management Specialist will undertake the following tasks ("Tasks"):

1. Assist the PIU to create and maintain the required project financial management systems, including accounting, financial reporting, budgeting and auditing systems, adequate to comply with the requirements of the external financiers, as well as those of the Philippine Government;
2. Assist the PIU in preparing the annual financial plan and disbursement projections in a form sufficient for the requirements of DOTC and the Department of Budget and Management;
3. Help coordinate the financial management requirements of the project that include the timely submission of annual audited project financial statements and quarterly interim financial reports;
4. Assist in the selection and recruitment of project staff that are involved in financial management, accounting and financial reporting;
5. Review and monitor project accounting records to ensure that these are in accordance with the country accounting procedures, regulations and policies;
6. Review and revise the annual work plan/delivery timetable of the staff involved in the project accounting and financial reporting to ensure the timely completion and submission of required financial reports;
7. Work closely with staff of the Commission of Audit to facilitate the timely completion and submission of project audit reports; and
8. Conduct capacity building and knowledge sharing activities for all project finance staff so that they understand and are able to accomplish the financial management requirements of the Cebu BRT Project.

The Cebu BRT Project shall be implemented by the PIU to be supported by the National Project Management Office. The Consultant will provide monthly progress reports that document activities completed and those planned. In addition task specific reports will be produced as required by the DOTC. The Consultant shall be reporting to the Directors for the Finance and Comptrollership Services.

The contract for the Financial Management Specialist is for six (6) person-months and shall commence upon the receipt of Notice to Proceed renewable for another six (6) person-months at the option of the Head of the Procuring Entity but will not exceed the term of the latter.

The Consultant will have the following specialization and expertise: Bachelor's degree in management or finance or any related field (master's degree will be an advantage); and minimum general experience of five (5) years with at least three (3) years of demonstrated experience in financial management of projects funded by international financing institutions.

The DOTC now invites eligible individuals ("Consultants"), local or international, to indicate their interest in providing the Tasks. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the Tasks by submitting their Expression of Interests ("EOI") and Curriculum Vitae ("CV").

Consultants shall be selected under Section V of the Guidelines on Selection and Employment of Consultants under International Bank for Reconstruction and Development (IBRD) Loans and International Development Association (IDA) Credits & Grants by World Bank Borrowers ("World Bank Guidelines").

Further information can be obtained at Unit 153, 15th Floor, Columbia Tower, Ortigas Avenue, Brgy. Wack-Wack, Mandaluyong City, Philippines during office hours from Monday to Friday at 8:00 AM to 5:00 PM and at the websites of DOTC (www.dotc.gov.ph) and United Nations Development Business (UNDB) (www.devbusiness.com).

EOIs and CVs must be delivered in written form to Unit 153, 15th Floor, Columbia Tower, Ortigas Avenue, Brgy. Wack-Wack, Mandaluyong City, Philippines (in person or by mail or by fax or by e-mail) by 29 January 2016 at 5:00 PM.

For further information, please refer to:

ATTY. CATHERINE JENNIFER P. GONZALES

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Postings from 12 January 2016 at the UNDB
and DOTC Websites and the DOTC Bulletin Board,
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CHAIRMAN

Bids and Awards Committee