

Standard Form Number: SF-INFR-15  
 Revised on: July 29, 2004

**Statement of all Ongoing Government & Private Construction Contracts including contracts awarded but not yet started**

Business Name : \_\_\_\_\_  
 Business Address : \_\_\_\_\_

| Name of Contract/Location<br>Project Cost | a. Owner Name<br>b. Address<br>c. Telephone Nos. | Nature of Work | Contractor's Role |   | a. Date Awarded<br>b. Date Started<br>c. Date of Completion | % of<br>Accomplishment |            | Value of<br>Outstanding<br>Works |
|---|--|----------------|-------------------|---|---|------------------------|------------|----------------------------------|
|   |  |                | Description       | % |   | Planned                | Actual     |                                  |
| <u>Government</u>                         |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
| <u>Private</u>                            |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        |            |                                  |
|   |  |                |                   |   |   |                        | Total Cost |                                  |

Note: This statement shall be supported with:

- 1 Notice of Award and/or Contract
- 2 Notice to Proceed issued by the owner
- 3 Certificate of Accomplishments signed by the owner or Project Engineer

Submitted by : \_\_\_\_\_  
 (Printed Name & Signature)  
 Designation : \_\_\_\_\_  
 Date : \_\_\_\_\_

Standard Form Number: SF-INFR-16  
 Revised on: July 29, 2004

**Statement of all Completed Government & Private Construction Contracts which are similar in nature**

Business Name : \_\_\_\_\_  
 Business Address : \_\_\_\_\_

| Name of Contract  | a. Owner Name<br>b. Address<br>c. Telephone Nos. | Nature of Work | Contractor's Role |   | a. Amount at Award<br>b. Amount at Completion<br>c. Duration | a. Date Awarded<br>b. Contract Effectivity<br>c. Date Completed |
|-------------------|--|----------------|-------------------|---|--|---|
|                   |  |                | Description       | % |  |   |
| <u>Government</u> |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
| <u>Private</u>    |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |
|                   |  |                |                   |   |  |   |

Note: This statement shall be supported with:

- 1 Contract
- 2 CPES rating sheets and/or Certificate of Completion
- 3 Certificate of Acceptance

Submitted by : \_\_\_\_\_  
 (Printed Name & Signature)  
 Designation : \_\_\_\_\_  
 Date : \_\_\_\_\_

Standard Form Number: SF-INFR-18  
Revised on: July 29, 2004

### Statement of Availability of Key Personnel and Equipment

(Date of Issuance)

HON. MAR ROXAS  
Secretary  
Department of Transportation and Communications  
The Columbia Tower, Ortigas Avenue  
Mandaluyong City

Attention : The Chairman  
Bids and Awards Committee

Dear Sir / Madame:

In compliance with the requirements of the (Name of the Procuring Entity) BAC for the bidding of the (Name of the Contract), we certify that (Name of the Bidder) has in its employ key personnel, such as project managers, civil engineers, architect, materials engineer and safety officer, who may be engaged for the construction of the said contract.

Further, we likewise certify the availability of equipment that (Name of the Bidder) owns, has under lease, and/or has under purchase agreements, that may be used for the construction contracts.

Very truly yours,

(Name of Representative)  
(Position)  
(Name of Bidder)

**Qualification of Key Personnel Proposed to be Assigned to the Contract**

Business Name : \_\_\_\_\_  
 Business Address : \_\_\_\_\_  
 \_\_\_\_\_

|                       | Project Manager | Civil Engineer | Materials Engineer | Safety Officer | Architect |
|-----------------------|-----------------|----------------|--------------------|----------------|-----------|
| 1 Name                |                 |                |                    |                |           |
| 2 Address             |                 |                |                    |                |           |
| 3 Date of Birth       |                 |                |                    |                |           |
| 4 Employed Since      |                 |                |                    |                |           |
| 5 Experience          |                 |                |                    |                |           |
| 6 Previous Employment |                 |                |                    |                |           |
| 7 Education           |                 |                |                    |                |           |
| 8 PRC License         |                 |                |                    |                |           |

Minimum Requirements : Project Manager  
 : Civil Engineer  
 : Materials Engineer  
 : Safety Officer  
 : Architect (applicable only for vertical projects)

Note : Attached individual resume, PRC License of the (professional) personnel, Certificate of DPWH Accreditation, and [Certificate of Training in Occupational Safety and Health](#)

Submitted by : \_\_\_\_\_  
 (Printed Name & Signature)

Designation : \_\_\_\_\_  
 Date : \_\_\_\_\_

Standard Form Number: SF-INFR-49  
Revised on: August 11, 2004

**List of Equipment Owned (please see Invitation to Bid), assigned to the Proposed Contract**

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_  
\_\_\_\_\_

| Description     | Model/Year | Capacity /<br>Performance / Size | Plate No. | Motor No. /<br>Body No. | Location | Condition | Proof of<br>Ownership |
|-----------------|------------|----------------------------------|-----------|-------------------------|----------|-----------|-----------------------|
| <u>A. Owned</u> |            |                                  |           |                         |          |           |                       |
| i.              |            |                                  |           |                         |          |           |                       |
| ii.             |            |                                  |           |                         |          |           |                       |
| iii.            |            |                                  |           |                         |          |           |                       |
| iv.             |            |                                  |           |                         |          |           |                       |
| v.              |            |                                  |           |                         |          |           |                       |
| vi.             |            |                                  |           |                         |          |           |                       |

List of minimum equipment required for the project:

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)  
Designation : \_\_\_\_\_  
Date : \_\_\_\_\_