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PAGE	SECTION	TOR EXCERPT	QUESTION/QUERY	ANSWER
81	61	Transfer on Contract Expiration: No later than six (9) months prior to the end of the Contract, the Parties shall meet and agree on: (a) the transfer arrangements, and (b) the inventories for all equipment, hardware, furnishings, consumable supplies and other materials to be transferred to the Procuring Entity and potentially required for the continued operation of the New LTO ICT System after the date of the transfer.	Please clarify if it is six or nine months after.	Six (6)
88	2 Service Summary 2.2.3 Shift Operations	<p>The PROVIDER will provide the following Shift Operations Support services, more specifically detailed under Appendix E of the SLA:-</p> <ul style="list-style-type: none"> <li>-Monitor and report status for Online and Batch Processing.</li> <li>-Process Daily Batch Jobs</li> <li>-Print reports, send softcopy of reports thru email facility as instructed.</li> <li>-Perform daily / monthly backups of LTO Systems</li> <li>-Perform parameter download as requested</li> <li>-Reprint, restore, and back up reports</li> <li>-Execute adhoc requests from CLIENT</li> <li>-Monitoring of servers and escalate as appropriate to support teams as necessary.</li> <li>-Print Monthly Statements of Accounts or SOA</li> </ul>	<p>For clarification - What are these Statements of Accounts (SOA)?</p> <p>Or should this be under "Supplies Management"</p>	<p>The Statement of Accounts shall include :</p> <ol style="list-style-type: none"> <li>1. Driver's License Accounts on the fines and penalties (only DL with outstanding fines or penalties shall be printed)</li> <li>2. LTO Offices Statement of Accounts (Revenue Collections)</li> <li>3. Manufacturers, Assemblers, Importers and Distributors Accounts/Reports</li> </ol> <p>For further discussion with the TSP after the award.</p>
108	Appendix E		How many jobs in how many servers are currently being executed during the batch process? Do they have an (or, a preferred) Enterprise Job Scheduler in place to execute them?	The current system will be replaced and bid includes the Design of the system. The number of jobs, servers and scheduler will depend on the Bidders design and proposal. The BIDDER must provide a narrative on the proposed solution.

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108	Appendix E		<p>What is the volume of reports/documents generated by their batch process</p>	<p>Initially the reports/documents to be generated are as follows:</p> <ol style="list-style-type: none"> <li>1. Revenue Collection Statement per Office broken down to type of revenue/transaction (daily/monthly/quarterly/yearly)</li> <li>2. Revenue Collection Statement per Region broken down to type of revenue/transaction (daily/monthly/quarterly/yearly)</li> <li>3. Revenue Collection Statement Nationwide broken down to type of revenue/transaction (daily/monthly/quarterly/yearly)</li> <li>4. Transactions per Office (daily/monthly/quarterly/yearly) broken down to type of transactions.</li> <li>5. Transactions per Region (daily/monthly/quarterly/yearly) broken down to type of transactions.</li> <li>6. Transactions Nationwide (daily/monthly/quarterly/yearly) broken down to type of transactions.</li> <li>7. Please download sample reports.</li> <li>8. The system must likewise be able to provide reports as may be required by management such as double registered motor vehicles, reports on franchises including number of registered vehicles per franchise, reports on motor vehicle accidents and apprehensions, etc</li> </ol>
112	Phase 2		<p>For connectivity and information sharing, is it correct to interpret this as having LTO ready to connect w/ the listed parties but these parties will need to procure their own interconnection (leased line, etc) and configure it to connect with LTO for information sharing.</p>	<p>No, the proposed system must provide the connection to the listed parties. It shall also be the role of the TSP to insure that the data collected may be useful to the applications provided. This means that they must either provide a protocol for collaboration of data, provide a translation software, or provide the console for data entry themselves.</p>
112			<p>Is it correct to assume that only LTO end-users and offices will be covered by the help desk?</p>	<p>The primary function of the Help Desk Call Center is for IT related problems and queries from LTO offices, stakeholders which are considered external customers and queries from citizenry specially for on-line related transactions.</p> <p>It is expected that the number of calls to Help Desk call center shall decline once the system becomes stable and to optimize the Call Center the agents will be required to answer any query from the citizenry.</p>

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112			Is it safe to assume that LTO is open to accepting/adapting the built-in best practices of bidder/proponents solution to shorten the required BPR phase before system User Requirements, design, customization and implementation?	Yes. The BIDDER must propose the best practices, best design and best solution which shall be implemented and adapted by DOTC LTO.
124	7	Geographical Information System (GIS);	For Data Migration purposes, is there a GIS platform already in use? If yes, please indicate software vendor and functionalities performed . Are the baseline data prepared to perform spatial analysis or just only for viewing with further analysis?	There is no GIS platform in place. The BIDDER must propose a GIS solution that must perform spatial analysis. This is part of the Transportation Information Statistical analysis that will be required for both DOTC executives and will be released to the public as a whole.
125			In page number 125 of the Bid doc, it mentions the components of FASS, does it include an HR system? It was in Pages 99 and 109	The HR system is not included. Part of the GIFMIS
125			In page number 125 of the Bid doc, it mentions that the Electronic Ticketing System is part of LETAS, is this correct?	Yes, the Electronic Ticketing System must be integrated with the LETAS.
125			In page 125, a Transportation Info System is mentioned w/ a submodule for Public and Private transpo? Can LTO provide more details on their expected scope for this solution? So bidder can address appropriately.	The Transportation Information System is a reporting module that shall be distinguished as to Public and Private Transportation systems. The information that will be required for each will depend on the nature of the query but may include searches vital for law enforcement, for public infrastructure planning, and for traffic planning requirements. The reporting must be from LTO Office level to Regional and National and must be on demand or on request.
125			Can LTO provide the updated and official list of all offices (there is some difficulty accessing the offices link in the ff URL: <a href="https://go.lto.net.ph/public/sites.do">https://go.lto.net.ph/public/sites.do</a> )	Refer to Bid Bulletin GBB No. 04

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<p>125</p>	<p>IV. PROJECT SCOPE</p>	<p>4. Revenue Collection System (RCS)</p>	<p>Bank Payment Facility;</p> <ol style="list-style-type: none"> <li>1. How many banks and account does LTO use ?</li> <li>2. Where (system) are the master data of banks stored?</li> <li>3. How is the exchange of information done by the banks?</li> <li>4. Where (system) and how is bank reconciliation done?</li> <li>5. Is there any interface with other internal or external systems? What is their purpose?</li> <li>6. Where (system) and how are treasury information analyzed (Forecast liquidity / Position)?</li> <li>7. Are there specific functionalities in use for cash management (lendings, management funds...)?</li> <li>8. What are the principal reports used for the Treasury area?</li> <li>9. What are the different payments methods used (bank transfer, check, etc.)?</li> <li>10. What are the payments formats associated to each payment method, for instance, specific bank formats like MT100?</li> <li>11. What are the payment conditions used?</li> <li>12. What is the the process of payments (manual, automatic)?</li> <li>13. Are payments evidenced by documents and / or receipts? Please explain the process.</li> <li>14. Are there EDI processes associated with Accounts Payables?</li> <li>15. What is the process of payment to employees? Please explain the process.</li> <li>16. If existing, how are down payments for suppliers managed? Please explain the process they follow.</li> <li>17. What are the aspects that should be improved in the new system implementations in relation with payments?</li> <li>18. Will DOTC-LTO be in charge of negotiations with banks / credit card / payment facilities?</li> </ol>	<p>Bank Payment Facility simply refers to the capability of the system to able to process transactions wherein its clientele or citizen pays the fees, fines or penalties to bank/s, etc., credit the amount to LTO account and automatically report the transaction to the proposed system for proper processing.</p> <p>The BIDDER shall assist DOTC-LTO in coordinating and negotiating with the Banks and other Payment Facilities on the proper procedure and handling of these transactions.</p>
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125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Budget Planning;</b></p> <ol style="list-style-type: none"> <li>1. Which are the customer planning objects (Accounts, Cost Centres, Cost Elements / Cost Elements Groups, Internal Orders / Internal Orders Groups, Projects, etc.)</li> <li>2. How many templates (CAPEX, OPEX, Headcount, etc.) are used nowadays to elaborate the budget?</li> <li>3. How is the planning process perform, centralized vs. decentralized, based in all the objets or just in certains, are they consolidated then?</li> <li>4. Planning hierarchies will be composed by different combinations of planning objects already explained. Does the organization perform the planning process at hierarchies" lowest levels (Internal Order, Cost Element)?</li> <li>5. Which are the planning objetcs that consolidate the budget information at each level?</li> <li>6. Same planning model will require different breakdown levels. How many breakdown levels are necessary in your organization?</li> <li>7. How many level of autorithation / review of the budgeting process are?</li> <li>6. How many steps are to get the final budget version?</li> <li>7. Usually it is required several comparisons between actual and plan data to be shown. Which kind of analysis is required for instance: <ul style="list-style-type: none"> <li>- real information from the previous year</li> <li>- real information of the current year</li> <li>- Future projections</li> <li>- guideline</li> <li>- budget information</li> </ul> </li> <li>8. How many reports and what sort of information is needed to follow the budgeting processes, and results?</li> </ol>	Please provide a solution that will best fit the needs of the DOTC/LTO system.
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Procurement Planning:</b></p> <ol style="list-style-type: none"> <li>1. Does the scope of the project include development of some external planning system?</li> <li>2. What are the inputs that feed the procurement planning?.</li> <li>3. Should the procurement planning end in the automatic creation of purchase orders or warehouse reservations?</li> </ol>	Activities that are handled electronically include raising and approving purchase orders, selecting and ordering the product or service, receiving and matching the invoice and order, and paying the bill. Inputs include the ISSP for IT projects, the DOTC/LTO plans and programs for other purchases, historical data, forecast and reorder levels.

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125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p>Requisition and Vouchers Issuance, Preparation and Processing:</p> <ol style="list-style-type: none"> <li>1. How many users are estimated to have access to create purchase requisitions in the system?</li> <li>2. Please clarify the "Vouchers Issuance" requisition.</li> <li>3. It is expected within the scope of the project to develop some kind of interface with an external system of purchasing needs?</li> <li>4. In case of purchases charged to a cost object, what object types would be required cost (eg cost centers,...)?</li> </ol>	<ol style="list-style-type: none"> <li>1. Fifteen (15) concurrent users</li> <li>2. This is an existing procedure.</li> <li>3. Preferably an off the shelf that has this built-in capability.</li> <li>4. Charges/Cost Center by division/office.</li> </ol>
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System(FASS)	<p>Purchase Orders Preparation and Processing:</p> <ol style="list-style-type: none"> <li>1. How many users will access the system to manage purchase orders?</li> <li>2. Do you need to develop processes for authorization before sending purchase orders to suppliers? If so, how many different processes can occur?</li> <li>3. By what means (email, etc) is DOTC planning to send purchase orders to suppliers?</li> <li>4. The project scope includes confirmation purchase orders by suppliers in deadlines, quantities or prices?</li> <li>5. Regarding the supply of services, is it expected to manage services defined hierarchically (ej. equipment cleaning: disassembly, cleaning, assamble, etc)?</li> <li>6. What type of control is required for import -purchase orders?</li> <li>7. Are there purchasing processes for subcontracting?</li> <li>8. Are there purchase orders for transferring materials between centers of the same society? And purchase order for transferring materials between centers of different societies? In the second case is it a sale process?</li> <li>9. Are purchases centralized for the entire organization, that is, there is a single purchasing organization that negotiates prices with vendors, manage contracts, etc.. ?</li> </ol>	<ol style="list-style-type: none"> <li>1. Fifteen (15), concurrent users.</li> <li>2. No.</li> <li>3. E-mail.</li> <li>4-9. This part of the customization of the software that will be required of the winning bidder. To be discussed with the TSP after award.</li> </ol>

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125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Inventory Management:</b></p> <ol style="list-style-type: none"> <li>1. Inventory management includes monitoring the physical placement (eg, shelf, etc) of the materials within a particular warehouse? If yes, how many warehouses are managed in this way?</li> <li>2. Control of entry and exit materials in the warehouse : Will this be manual or there shall be some kind of device?</li> <li>3. Please clarify that inventory control procedures performed.</li> <li>4. Are warehouses managed by the supplier or the customer?</li> </ol>	<ol style="list-style-type: none"> <li>1. One (1) central warehouse.</li> <li>2. The existing procedure is manual. The BIDDER must propose the appropriate solution for control.</li> <li>3. The existing procedure is manual. The BIDDER must propose the appropriate solution for control.</li> <li>4. The warehouse/s is owned and managed by DOTC-LTO.</li> </ol>
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Supplier Information System:</b></p> <ol style="list-style-type: none"> <li>1. Does the scope of the project include management on the system of the life cycle data of suppliers such as supplier qualification of supplier evaluation?</li> <li>2. Does the scope of the project include development of some interface with external suppliers' applications (such as RePro, ....)</li> <li>3. Does the supplier management include a function for companies that wish to become DOTC providers to register themselves in the system?</li> <li>4. Will DOTC providers be allowed to update any of their data by themselves?</li> </ol>	<ol style="list-style-type: none"> <li>1. No</li> <li>2. The proposed system must be ready to interface to an external system whenever necessary.</li> <li>3. No, registration has to be done by LTO authorized personnel. However, a provider can send their intentions and submit the required documents via e-mail or web.</li> <li>4. No</li> </ol>
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Procurement-Suppliers Matching:</b></p> <ol style="list-style-type: none"> <li>1. Please clarify meaning of "Procurement-Suppliers Matching" requisition. You mean spending analysis reports by categories of products to identify opportunities for savings?</li> </ol>	<p>Procurement-suppliers matching means nothing else but matching the supplier who can provide the procurement at hand. While spending analysis may be fine, the nature of government bidding means that most purchases will have to undergo public bidding. The matching must thus also incorporate the requirements under RA 9184, i.e. for items that must be bid out, the suppliers that may provide the said item may be listed.</p>
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Management Information System:</b></p> <ol style="list-style-type: none"> <li>1. Please specify information requirements: number of reports, contents of reports, etc.</li> </ol>	<p>The Bidder must provide the predefined and existing reports of the proposed system. The additional reports will evolve with time as the user's needs change.</p>

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125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p><b>Document Tracking System:</b></p> <p>1. The flow of purchasing documents (purchase requisition -&gt; purchase order --&gt; receipt of order --&gt; supplier invoice) is perfectly traceable in the system. Clarify whether the requisition relates to documents used to support the procurement process (eg, technical specifications) that may be in word, pdf, etc. If so clarify the requirement on traceability.</p>	<p>This shall include the all documents that are being received and processed at the back office such correspondences, memos and the likes specially those the require actions from the receiving party.</p> <p>The Document Tracking System is required for a faster, efficient and effective hadling and processing of documents and paper correspondences within DOTC and LTO</p> <p>Please refer to Subsection L of Section VII Technical Specification page 137.</p>
125	IV. PROJECT SCOPE	6. Financial and Administrative Services System (FASS)	<p>1. Please provide an approximate number of references (if possible broken down into materials and services) and types.</p> <p>2. Is it necessary to manage batchs or serial number for material identifications?</p> <p>3. Please provide an approximate number of suppliers and types.</p> <p>4. Are there plans to communicate with suppliers in a language other than English (purchase order forms)?</p> <p>5. At the time of go-live will it be necessary to load in the system "live purchasing documents" (outstanding purchase orders, for example). Besides these "live purchasing documents", will it be necessary to load historical data? If so, please clarify what documents are and an approximate volume.</p> <p>6. Please clarify if DOTC plans to conduct an activity to clean up obsolete data (reference, for example) prior to the start of these project.</p>	<p>1. This will be done during the negotitation and project initialization stage after award. The TSP will be provided enough time to customize this feature</p> <p>2. This will be answered during the same phase as above.</p> <p>3. The system must be able to be flexible with the number of supliers and tyoe of materials to be supplied</p> <p>4. No.</p> <p>5. YES, LIVE purchasing documents will be required together with historical data, especially with respect to blacklisting and to facilitate reordering of previous orders</p> <p>6. This will be done by the TSP with help from DOTC</p>
127	D Project Scope	Integration with the Government Financial MIS	<p>Please be specific about this requirement. Is it limited to sending account balances for cash position, flat files or reports containing transactions of financial nature? can LTO provide more information on the type of integration: process &amp; data integration requirements so bidder can appropriately plan for this</p>	<p>The integration is limited to sending relevant information to the GFMIS. The integration can be as simple as sending flat files or reports or ftp. The Integration will be done during the seven (7) year Operation and Maintenance period and as soon as the GFMIS is implemented</p>



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128	Project Scope	I. Establish a Business Continuity Site or Backup Data center	1) What is the preferred location of the BCP site? 2) Will the BCP site and facilities also be transferred to DOTC after the contract ends? Is DOTC open to continue the leasing agreement with a DR facility provider after the contract ends if the provider will lease the DR facility? 3) Are there any specifications for the BCP/DR site? It was mentioned in page 102 about BCP Standards. Can DOTC provide this document to the provider?	1. NCC 2. Yes, the lease will continue 3. This is provided in Bid Bulletin GBB No. 07
128	IV. Project Scope	Further, all consumables and recurrent obligations necessary in the fast, efficient and secured nationwide clearance processing and issuance such as leased line connectivity, printing ink, fraud-proof clearance certificate papers, etc. shall be paid by the TOTAL SOLUTIONS PROVIDER during the validity of the contract	1) Do you have specifications for your standard documents, certifications, etc.? 2) What are the different certificates and volume of transactions? Special Features?	Fraud-proof clearance certificate papers are not included on supply. Only the management and monitoring of these supplies will be the responsibility of the TSP
128	IV. Project Scope	Further, all consumables and recurrent obligations necessary in the fast, efficient and secured nationwide clearance processing and issuance such as leased line connectivity, printing ink, fraud-proof clearance certificate papers, etc. shall be paid by the TOTAL SOLUTIONS PROVIDER during the validity of the contract	Page 128.- Please detail volumes, features and use cases of "Fraud-proof clearance certificate papers".	Fraud-proof clearance certificate papers are not included on supply. Only the management and monitoring of these supplies will be the responsibility of the TSP
130	V. Project Requirements and Deliverables A. General Technical Requirements	The TOTAL SOLUTIONS PROVIDER shall pay for and in behalf of LTO any installation fee and monthly recurring costs for the electricity of all project related components in all LTO Offices nationwide	Can you provide average monthly electricity consumption (or billing) in each LTO office nationwide? How can we separate costing for project-related components from non-project related components?	1. Currently, LTO pays an average of PHP 75M annually for all its offices. 2. The bidder has two(2) options: a. Use a submeter b. Apply for a separate meter for the electricity provider
131			Page 131.- Please confirm how the 30,000 daily license issuance transactions are distributed around the different issuing locations: Central Office, Regional Offices, 300 District, Licensing, Driver's License Renewal Centers (DLRC), One Stop Shop (OSS), EPatrol and Extension Offices	Refer to Bid Bulletin GBB No. 04
131			Page 131.- Please confirm how the 50,000 daily vehicle registration transactions are distributed around the different issuing locations: Central Office, Regional Offices, 300 District, Licensing, Driver's License Renewal Centers (DLRC), One Stop Shop (OSS), EPatrol and Extension Offices.	Refer to Bid Bulletin GBB No. 04

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137			Please confirm if the Vehicle Certificate of Registration is also a ID-1 card format. Is there any other card to be issued? If so, please detail its technical specifications.	Refer to Bid Bulletin GBB No. 07
138			Please confirm how many offices should have one ID Card System.	Refer to Bid Bulletin GBB No. 07
138			Please confirm how many enrolment stations in each office are needed for the ID Card System.	The number of enrollment stations will depend on your design and on the number of transactions done per office as provided in Bid Bulletin GBB No. 04.
138			Please confirm how many cards per hour should the ID Card System issue. Can this rate be achieved with more than one Id Card printer?	This is dependent on the system you propose, as long as you are able to meet the service level criteria is met.
138	V Project Requirements & Specifications M	All Offices must have one (1) ID system/reader/kiosk	1+30+300?	Refer to Bid Bulletin GBB No. 07
139	P. Structured Cabling System	There must be at least 20% spare nodes for each Office for expansion purposes. The BIDDER should provide the brand, model, description of the cables and components used. The BIDDER must identify the sites and number of port to be implemented.	Please provide us with the list of sites, together with the number of nodes per site. If the office is a building with multi-floor, please provide us with the number of nodes per floor for said building.	Refer to Bid Bulletin GBB No. 07 to determine the number of nodes that will be required per office
139	P. Structured Cabling System	The structured cabling system to be implemented in all LTO offices except for DLRC must be an end to end solution utilizing Cat 6 cables and components. The structured cabling solution is not limited to the following	For those sites (except for DLRC) which are installed with copper cables lower than Cat 6, are we going to re-wire all of them?	Yes, all existing cables are not owned by LTO
			Are we not going to install fiber cables?	As per structured cabling standard any equipment such as computer copper cables can only be used for distances up to 90 meters otherwise fiber optic cables are required.
139	Q. Data Communications Network (Local Area and Wide Area Network)		1. Are you going to provide us space for the Data Communications Rooms?	Yes
			2. Is there an existing campus backbone in the Central Office/NCR or in the regional and district offices? Are they using fiber cables?	No. Current infrasturcture is not owned by DOTC-Lto.
			3. Do you have data on the distance from each of the remote sites going to the central office?	None.

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			4. Please provide us with an updated LAN configuration diagram for each existing site and an updated nationwide WAN configuration diagram	Not owned by DOTC-Lto
143	T. Voice Communications Network	3. Two Hundred Forty (200) Analog Phones	Is it 200 or 240?	240
144	ProjectScope	V. Data CenterA main data center must be established to.....	Can DOTC specify in which bldg, floor and the available space for the main data center to be constructed?	It shall be housed in the LTO compound, the exact building name and floor to be provided to the winning bidder.
144	Project Req'ts and Deliverables		Will the TSP renovate their current main data center or construct a new one within the LTO premises?	LTO will provide the appropriate space/location for the Main Data Center. TSP shall provide all the necessary equipment and civil works to ensure the proper operation of the system, please refer to Sub-section V to Sub-section BB of Section VII Technical Specifications pages 144-147.
144	V Project Requirements & Specifications V	The bidder must provide the proposed floor plan of the DC and back-up site..	In the bid technical docs or during contract execution?	The proposed floor plan must be provided in the bid technical documents.
147	CC. Service Desk / Call Center	The Service Desk is the single point of contact to address the concerns of the LTO system, and answer queries of citizenry and stake holders about LTO and its services.	How many users or volume of calls per day, or week, or month? For clarification - Caters only to internal customers or even external customers? What do you mean by "answer queries of citizenry and stake holders about LTO and its services"?	The primary function of the Help Desk Call Center is for IT related problems and queries from LTO offices, stakeholders which are considered external customers and queries from citizenry specially for on-line related transactions.  It is expected that the number of calls to Help Desk call center shall decline once the system becomes stable and to optimize the Call Center, the agents will be required to answer any query from the citizenry.
147	CC. Service Desk / Call Center	1. System Administrator 2. Database Administrator 3. Security Administrator 4. Network Administrator 5. Hardware Engineer 6. Software Engineer/ Programmer 7. Hardware/ Software Technicians	For clarification - Is this strictly the team composition of Service Desk?	No, this is the minimum expertise of the 2nd level personnel (technical support personnel). The TSP must provide the full complement of 1st Level and 2nd Level Personnel
147	CC. Service Desk / Call Center	The Service Desk shall be manned by a mix of TOTAL SOLUTIONS PROVIDER and LTO personnel during the implementation and until the end of the contract	For clarification - mix meaning 50-50? For clarification - service level targets that are subject to penalties will only be applicable to those that are within the scope of the Service Provider? Is DOTC open to suggestions on delineation for SLA purposes?	Please provide a full compliment, DOTC-LTO will provide separately. Yes. Yes.
		ISO Certification	1) Will the certification cover ALL LTO offices even DLRC or just the main office (in QC)?	The certification shall just be for the DOTC-LTO IT System and IT Personnel Nationwide.

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			2) Will all costs incurred for ISO certification be shouldered be TSP?	Yes
			3) Can you provide (even estimates), the number of departments /people in the main LTO office and in the 300 sub-offices?	To be provided to the winning bidder.
			4) Can you provide an organization structure of the main office and sub-offices?	To be provided to the winning bidder.
			5.)Can you provide an inventory & utilization of all office supplies on a weekly, monthly or annual basis, whichever is available, per office?	To be provided to the winning bidder.
117	Payment Schedule	Phase 6 milestones covering implementation services such as project management, BPR, Education & Training	1) Since the services indicated in Phase 6 will actually be carried out in earlier phases (e.g. 1, 3 and 5), why are these only due for December 2013? 2) Unless the services indicated here are pertaining to the 7 years operations and maintenance period?	Yes, there are services will be carried out during the 7 years operation and maintenance. The Education and Training which shall be continuous until the end of the 7 year contract including Project Management.
115	Schedule 2 - Payment Schedule	Install a Network Infrastructure to support the telecommunications and network requirement of the following offices: 1. Central Office in Quezon City 2. 17 Regional Offices 3. At least 300 District and Extension Offices 4. Mobile Law Enforcement Units of LTO, and other deputized agencies. 5. Connectivity and Information Sharing with but not limited to the following:	1) What telecommunication requirement should be prepared for Mobile Law Enforcement Units of LTO & other deputized agencies - handheld radios? Handheld e-ticketing devices?	The LTO Enforcer must be provided with handheld e-ticketing devices that are 3G/GPRS capable.
			2) For the hand-held mobile e-ticketing devices, is it correct to assume that this will connect online to the LTO systems to process transactions and will require data connectivity in real-time at the field (process citations, and process credit card payments,etc.)	Yes
			3) Kindly provide an estimate of the law enforcement units and agencies.	Please refer to Page 135 Section VII: Technical Specifications : "The Bidder must provide 500 handheld ticketing terminals" PNP, MMDA and LGU enforcers is not part of LTO and not part of the project.
115	Schedule 2 - Payment Schedule		In which phase is the website & portal expected to be delivered?	First phase

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<p>116</p>	<p><b>Shedule 2 (Phase 3)</b></p>	<p><b>IT Infrastructure and Environment facilities such as:</b></p> <ol style="list-style-type: none"> <li><b>1. Data and Voice Communication Equipment;</b></li> <li><b>2. Cloud based equipment platforms;</b></li> <li><b>3. Structured Cabling System;</b></li> <li><b>4. Unified Threat Management;</b></li> <li><b>5. Queue Management System;</b></li> <li><b>6. Card/Document Readers;</b></li> <li><b>7. Driver's License ID and Vehicle Certificate of Registration ID Card;</b></li> <li><b>8. Network and Communication products;</b></li> <li><b>9. Special Devises and other peripherals;</b></li> <li><b>10. eMail System;</b></li> <li><b>11. Short Messaging System;</b></li> <li><b>12. Servers;</b></li> <li><b>13. Desktop Computers;</b></li> <li><b>14. Fire, Temperature and Humidity Detection and alarm systems for the Data Centers;</b></li> <li><b>15. Environment Monitoring Solutions for Data Centers;</b></li> <li><b>16. Creation and maintenance of LTO Configuration Management Database;</b></li> <li><b>17. Uninterruptible Power Supply(UPS);</b></li> <li><b>18. Generator/s for Data Centers;</b></li> <li><b>19. Data Center Air Conditioning (A/C) Systems;</b></li> <li><b>20. Desktops/Laptops;</b></li> <li><b>21. Closed Circuit Television.</b></li> </ol> <p><b>Phase 4</b></p>	<p><b>On bullet#2: For Cloud based equipment platforms, does it mean that LTO is open to cloud-based (offpremise) solutions for any of the solution components that can reside in the cloud?</b></p>	<p><b>Yes, but the cloud is a private cloud controlled and operated by DOTC-LTO.</b></p>
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LTO-IT Queries: Indra

126 / 128	IV. Project Scope	<p>B. Design and implementation of required databases, including but not limited to:</p> <ol style="list-style-type: none"> <li>1. Motor Vehicle Registry DB; <ol style="list-style-type: none"> <li>a. Digital copy of submitted documents;</li> <li>b. Motor Vehicle Inspection System/Smoke Emission Test results;</li> <li>c. Details of Insurance Coverage;</li> <li>d. Certificate of Conformity;</li> <li>e. Vehicle Registration Information and History;</li> </ol> </li> <li>2. Drivers' Licenses DB; <ol style="list-style-type: none"> <li>a. Digital copy of submitted documents;</li> <li>b. Medical and Drug Test Results;</li> <li>c. Recent Traffic Violations and History;</li> <li>d. License Information and History;</li> </ol> </li> <li>3. Public Utility Franchise DB; <ol style="list-style-type: none"> <li>a. Digital Copy of Submitted Documents;</li> <li>b. Vehicle Registration History as detailed in Item 1;c. Driver's/Conductors History as detailed in Item 2;</li> <li>d. Violation Information and History;</li> </ol> </li> <li>4. Law Enforcement and Traffic Adjudication DB; <ol style="list-style-type: none"> <li>a. Digital Copy of Citations and Violations;</li> <li>b. Apprehensions and Violations;</li> <li>c. Resolutions;</li> <li>d. Contested;</li> </ol> </li> </ol>	<p>On bullet #11: Is the Short Messaging System meant for sending of SMS only? Are there plans to customize applications to receive SMS messages for SMS based transactions?</p>	<p>Initially the SMS shall be used for sending SMS only. In the future, the DOTC-LTO is open for any process improvements.</p>
138	N. Card/Document Readers	<p>The proposed solution must include card/document readers. It must be capable to read the existing LTO Issued Documents/License and its embedded barcode. The card/document reader must automatically compare the written information on the card and the information on the barcode to detect fraudulent documents/licenses.</p>	<p>Is the card/document reader required to have write function in the future?</p>	<p>Yes for MVRS.</p>
			<p>Is it safe to assume that once the Driver's license card and the motor vehicle card is printed at the central site, only read functions will be done in regional, satellite and mobile locations?</p>	<p>Printing and supply of driver's license is not included in the bid. However, all sites must be able to read and write data into both.</p>