



REPUBLIC OF THE PHILIPPINES
Department of Transportation and Communications

**INVITATION TO BID FOR FLEET CARD PROGRAM FOR THE
PROCUREMENT OF GASOLINE, DIESEL, FUELS AND LUBRICANTS
FOR THE DOTC CENTRAL OFFICE**

1. The Department of Transportation and Communications (DOTC), through the CY 2012 Budget and A.I.a.1.a.1, A.II.a.1 and A.II.b.4 – 761 intends to apply the sum of **TEN MILLION FIVE HUNDRED THIRTY FOUR THOUSAND SIX HUNDRED NINETY AND 88/100 PESOS (P10,534,690.88)** being the Approved Budget for the Contract (ABC) for a period of one (1) year as payments under the contract for the **Procurement of Gasoline, Diesel, Fuels and Lubricants for the DOTC Central Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DOTC now invites bids for the **Procurement of Gasoline, Diesel, Fuels and Lubricants for the DOTC Central Office**. Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the DOTC and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.

A complete set of Bidding Documents may be purchased by interested Bidders on 10 June 2013 until the date of the bid opening from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **TWENTY FIVE THOUSAND PESOS (P25,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The DOTC will hold a Pre-Bid Conference on 17 June 2013, 1:00 P.M. at the 16th Floor Conference Room, The Columbia Tower, Brgy. Wack-Wack, Mandaluyong City, which shall be open to all interested parties.

6. Bids must be delivered to the address below on or before 1 July 2013, 10:00 A.M. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on 1 July 2013, 10:00 A.M. at Unit 167, 16th Floor, The Columbia Tower, Brgy. Wack-Wack, Ortigas Avenue, 1555 Mandaluyong City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. Timelines for the abovementioned project is as follows:

Activities	Date
Posting and Publication	10 June 2013
Issuance of Bid Documents	10 June 2013 – 1 July 2013
Pre-Bidding Conference	17 June at 1:00 p.m., Unit 167, 16 th Floor
Submission and Receipt of Bids	The deadline for submission and receipt of bids is 1 July 2013 at 10:00 a.m., at Unit 153, 15 th Floor. Bids may be submitted before the 1 July 2013, 10:00 a.m. deadline at Unit 153, 15 th Floor
Opening of Bids	1 July 2013 at 10:00 a.m., Unit 167, 16 th Floor

8. The DOTC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

ATTY. CATHERINE P. GONZALES
Undersecretary for Procurement and Administration and
Overall Head, BAC Secretariat
Department of Transportation and Communications
Unit 153, The Columbia Tower, Ortigas Avenue
Brgy. Wack-Wack, Mandaluyong City 1555
Tel. No.: (+63 2) 654-7725
Facsimile No.: (+63 2) 654-7725
E-mail Address: bacsec@dotc.gov.ph
Website: www.dotc.gov.ph

CHAIRMAN, BIDS AND AWARDS COMMITTEE
 DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS