



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

BIDS AND AWARDS COMMITTEE (Primary)

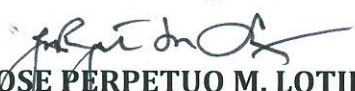
General Bid Bulletin No. 016-2014

Project: THE CUSTOMIZATION, DEVELOPMENT, INTEGRATION, PROCUREMENT, SUPPLY, DELIVERY, INSTALLATION, IMPLEMENTATION, SERVICE, AND MAINTENANCE OF THE INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) SYSTEM OF THE LAND TRANSPORTATION OFFICE (LTO)

TO ALL ELIGIBLE BIDDERS:

For your guidance and information, attached herewith as **Annex A** are the mechanics for the one-on-one meetings.

Issued this 19TH of June 2014.


JOSE PERPETUO M. LOTILLA
Chairman, Bids and Awards Committee and
Undersecretary for Legal Affairs

Encl: a/s

The Customization, Development, Integration, Procurement, Supply, Delivery, Installation, Implementation, Service, and Maintenance of the Information and Communications Technology (ICT) System of the Land Transportation Office (LTO).

MECHANICS FOR THE ONE-ON-ONE MEETINGS WITH ELIGIBLE BIDDERS

Venue: Department of Transportation and Communications Conference Room, Unit 166-167, 16th Floor, The Columbia Tower, Brgy. Wack-Wack, Ortigas Avenue, Mandaluyong City

Objective: Pursuant to Section 30.3 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“RA 9184”), a meeting/discussion will be held by the Bids and Awards Committee (BAC) with the eligible bidders whose technical tenders meet the minimum required standards stipulated in the Bidding Documents for purposes of drawing up the final revised technical specifications of the contract. The meeting is for the purpose of assisting the BAC and the Technical Working Group (TWG) in defining the specific requirements of the DOTC-LTO for the above-stated Project through the presentation of relevant information consistent with the required performance standards as stated in the Bidding Documents.

Participants: Bidders declared as eligible during the First Stage of the bidding (those who passed the Preliminary Examination and Proof of Concept stages) will be scheduled to attend a meeting with the BAC and the TWG. Observers will likewise be invited in compliance with the procurement law. The BAC Secretariat shall facilitate the conduct of the meetings (i.e *schedule and venue of the meetings, list of attendees, issuance of notices, record of the proceedings, preparing the minutes of meeting, etc.*)

Time: The BAC, through the Secretariat, shall issue a notice to each eligible bidder indicating the date and time of the meeting allotted for the said bidder.

Scope: The meeting/discussion shall cover all matters pertaining to the technical requirements as stated in the Bidding Documents, specifically in Section VII, Technical Specifications. The discussion shall include but shall not be limited to:

- a. Driver’s Licensing System;

- b. Motor Vehicle Registration System (including MAIDRS);
- c. Law Enforcement and Traffic Adjudication System;
- d. Revenue Collection System;
- e. Executive Information System;
- f. Technology Components; and
- g. Proposed Staff.

CONDUCT OF THE MEETINGS

1. The BAC together with the TWG shall meet with each eligible bidder on a scheduled date and time within the premises of the DOTC. Each meeting with an eligible bidder shall be for a maximum period of four (4) hours.
2. Eligible bidders shall furnish the name/s of their authorized representative/s who will attend the meeting together with their contact details and their respective position/s or designation/s at least one (1) day before the scheduled meeting. The bidder shall designate the primary authorized representative who shall speak for and in behalf of the bidder during the meeting/discussion.
3. The BAC shall issue a standard set of questions to all eligible bidders prior to the meeting/discussion which may facilitate the presentation of the bidders.
4. The eligible bidders shall make a presentation of their Proposed Solution in compliance with the minimum required standards stipulated in the Bidding Documents in order to assist the BAC in the drafting of the final revised technical specifications.
5. The BAC shall record and/or prepare minutes of the meetings, which it may decide to share with all bidders.
6. The BAC and the TWG shall, when necessary, ask clarificatory questions as regards the presentation of the eligible bidder and all pertinent questions in relation to the technical specifications of the Project.
7. The eligible bidders are allowed to ask questions to the BAC, however, the questions shall only be limited to the matters covered by the Bidding Documents, specifically Section VII, Technical Specifications and all matters necessarily related thereto.
8. No provision, term, or condition in the Bidding Documents shall be modified by statements made during these meetings. Any relevant matter discussed during the meetings which has a consequent effect on the

drafting of the final revised technical specifications shall be made in writing and issued through a bid bulletin by the BAC.

9. All matters relating to the Stage 2 of the Bidding are held confidential. The BAC, TWG, Consultants, Secretariat, observers and all individuals which have access to the information during the meetings shall maintain the confidentiality of all proprietary matters and respect the proprietary rights related thereto.
10. Information relative to Stage 2 of the Bidding which may guide the bidders in preparing their bid shall be released by the BAC and made available to all bidders in writing through a bid bulletin.
11. All parties must observe the highest standard of ethics during the conduct of the meetings.

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