



13 August 2012

SPECIAL ORDER NO. 2012-190

Subject : **RECONSTITUTION AND OPERATIONALIZATION OF
THE GAD NATIONAL TASK FORCE**

In line with the integration and institutionalization of Gender and Development (GAD) in the Department's transportation policies, plans, and programs/activities/projects, the GAD National Task Force is hereby reconstituted to be composed of all the Focal Points of the Department's Project Management/Regional and Sectoral Offices, and Attached Agencies and Corporations with the DOTC-GAD Focal Point as Chairperson. The said Task Force is to be supported by a Secretariat for the required administrative tasks/activities.

1.0 Membership to the GAD National Task Force

Chairperson - DOTC-CO GAD Focal Point

Members - Agencies' Focal Points:

- Road : LTO, LTFRB, OTC, TRB
- Rail : MRT3, LRTA, PNR, NORTHRAIL
- Air : CAB, CAAP, MIAA, MCIAA, PADDC, CIAC
- Water : MARINA, PPA, PCG, CPA, PMMA
- Security : OTS

Secretariat - Technical and Administrative Staff, DOTC Central Office

2.0 Roles/Functions of the GAD National Task Force

The GAD National Task Force shall:

- 2.1 Be the implementing arm in formulating and undertaking gender-responsive policies, programs and projects of the DOTC-Central Office, its Project Management/Regional Offices, Sectoral Offices and Attached Agencies and Corporations;
- 2.2 Ensure that all disseminated guidelines are appropriately utilized and revised to suit emerging developments;
- 2.3 Undertake the annual comprehensive monitoring/evaluation of the status of GAD related facilities/services and spearhead the conduct of

stakeholder's consultations by individual sectors (road, rail, air and maritime); and

- 2.4 Report to the Department Secretary and the Philippine Commission on Women (PCW) GAD plans, programs/activities/projects, to include the status/accomplishments.

The GAD National Task Force shall be assisted by a Technical Working Group (TWG) and Secretariat that shall provide all administrative, budgetary and technical support in pursuit of all GAD-related activities in the Department.

3.0 Agency GAD Focal Point and TWG


All Agencies shall organize their respective Agency Focal Point and TWG to be composed of representatives from the technical and administrative/support group.

The TWG shall be divided into three (3) working committees, namely: Education and Information, Planning and Research and Special Projects. Each Committee shall perform the following functions:

3.1 Education and Information

- 3.1.1 Design consultative workshops and training programs to develop gender-responsive plans and inculcate gender awareness among Agency employees and clientele;
- 3.1.2 Conduct orientation, organizational meetings, trainings and workshops related to gender concerns;
- 3.1.3 Coordinate the conduct of GAD Advocacy activities; and
- 3.1.4 Identify, classify and update GAD resource materials which the Agency GAD-Focal Point may request.

3.2 Planning, Research and Monitoring

- 3.2.1 Review Agency mandates, policies, programs and projects to identify GAD-related issues and concerns;
 - 3.2.2 Spearhead the design, implementation, monitoring and evaluation of office systems, especially on data base, transportation policies, programs and projects sensitive to GAD concerns; and
 - 3.2.3 Prepares annual Agency plans, programs and projects and accomplishment report.
- 

3.3 Special Projects

- 3.3.1 Identify, design, implement and monitor special programs and projects to address GAD-related concerns within the organization; and
- 3.3.2 Coordinate and oversee all GAD-special activities introduced by other departments such as the PCW, CSC, DBM and non-government organizations.


4.0 Funding Provisions

Logistical support in terms of budget, personnel, incentives, office space and other expenses for the GAD Focal Point and activities supporting GAD plans and programs shall be provide by the respective agencies, chargeable against the five percent (5%) of the total agency budget appropriations authorized under the annual GAA.

The GAD Budget shall be drawn from the agency's maintenance and other operating expenses (MOOE), capital outlay (CO) and personal services (PS). Further, it shall not constitute an additional budget over an agency's total budget appropriations.

This Order shall take effect immediately.

For strict compliance.


MAR ROXAS
Secretary



DOTC-OSEC OUTGOING 12-00593