



Republic of the Philippines
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS

DEPARTMENT ORDER NO. 2013-04

SUBJECT: REMOVING THE RMC REQUIREMENT FOR TOURIST TRANSPORT SERVICE FRANCHISE APPLICATIONS AND PROVIDING FOR THE APPLICATION PROCESS

DATE: 16 April 2013

In support of the country's drive to enhance the Philippine tourism industry and to further ensure the development of efficient transport services, the following rules are hereby adopted by the Department applicable to franchise applications for tourist transport services:

1. Removal of the RMC Requirement

Franchise applications under the Tourist Transport denomination shall no longer be subjected to the Route Measured Capacity (RMC) requirement. These include:

- a. Tourist Car Transport Services;
- b. Tourist Bus Transport Services, including coaches and mini-buses;
- c. Tourist AUV Transport Services; and
- d. Tourist Jeepney Transport Services.

The applicability of the RMC requirement to all other forms of transportation which may be classified as 'Tourist Transport Services' in the future shall be indicated in the issuances containing such classifications.

2. New Procedure for Franchise Applications

- 2.1. Each applicant shall submit three (3) copies of its fully-accomplished Application for Endorsement of Tourist Transport Service Franchise with complete supporting documents to the Department of Tourism (DOT). The DOT shall conduct a review of such application to confirm whether it

4/18/13
JAN

is a legitimate tourist transport service within three (3) working days from receipt of the application. An endorsement letter, along with an accomplished Application Processing Form and supporting documents shall then be directly transmitted by the DOT to the DOTC. The Application Processing Form shall include all relevant information, such as the number of vehicular units covered by the franchise application, year model, and the area of the applicant's garage where these vehicles will be parked.

A copy of the standard Application Processing Form is attached to this Department Order and made an integral part hereof.

- 2.2. Upon receipt of an endorsement from the DOT, the DOTC shall evaluate each application based on the Application Processing Form to determine whether the applicant has adequate garage facilities to house the vehicles included in the franchise application, using the following formulas:

VEHICLE TYPE	FORMULA
Car (1-5 seating capacity)	<u>Garage area</u> 10 sq. m.
Van (6-15 seating capacity)	<u>Garage area</u> 18 sq. m.
Coaster (16-24 seating capacity)	<u>Garage area</u> 20 sq. m.
Bus (25 or more seating capacity)	<u>Garage area</u> 37 sq. m.
Jeepney (12-32 seating capacity)	<u>Garage area</u> 20 sq. m.

- 2.3. Within seven (7) working days from receipt of an endorsement from the DOT, the DOTC shall:
- (a) Confirm whether the applicant complies with the garage size requirements above;
 - (b) Ensure the presence of "Tourist Transport Service" markings conspicuously painted on the sides of all tourist transport services vehicles, except for cars;

- (c) Forward the application to the Land Transportation Franchising and Regulatory Board (LTFRB), indicating the DOTC's evaluation of the applicant's compliance with the requirements thereof; and
- (d) Inform the DOT of the actions undertaken in relation to the application.

2.4. Upon receipt of the application forwarded by the DOTC, the LTFRB shall immediately grant or deny franchise issuance based on the merits of the application, including the DOT's endorsement and the DOTC's evaluation. The LTFRB shall not accept any applications except those forwarded by the DOTC.

3. Registration and Issuance of Vehicle Plate Number

- 3.1. An applicant in whose favor a valid tourist transport service franchise has been issued shall register its vehicles with the Land Transportation Office (LTO), upon presentation of proof of confirmation of franchise issuance by the LTFRB and accreditation by the DOT. Upon interconnectivity between the LTO, LTFRB, and DOT databases, only electronically-transmitted DOT accreditations shall be considered by the LTO.
- 3.2. The LTO shall issue the corresponding tourist-denominated motor vehicle license plate to vehicles validly registered under the Tourist Transport Service denomination only, after which the applicant shall submit a copy of its Certificate of Registration to the DOT.

4. Prohibition Against Conversion

- 4.1. No conversion from the tourist transport service denomination to any other public transport classification shall be allowed at anytime.

All previous Orders, Memoranda, and Issuances that are inconsistent herewith are superseded, amended, revoked, and/or nullified accordingly.

This Department Order shall take effect immediately.


JOSEPH EMILIO AGUINALDO ABAYA
Secretary




DOTC-OSEC OUTGOING 13-00450

DEPARTMENT OF TOURISM
TOURISM REGULATION, COORDINATION, AND RESOURCE GENERATION

APPLICATION FOR ENDORSEMENT OF TOURIST TRANSPORT SERVICE FRANCHISE

<p>A. APPLICANT</p> <p>COMPANY/OPERATOR: _____</p> <p>ADDRESS: _____</p> <p>GENERAL MANAGER: _____ NATIONALITY: _____</p> <p>DATE ESTABLISHED: _____ TIN: _____</p> <p>TEL. NO./FAX NO./EMAIL: _____</p> <p>PROPOSED ROUTE: _____</p> <p>[example: Within Manila and from said place to any point in the island of Luzon]</p>
--

B. DOCUMENTARY REQUIREMENTS	FOR DOT USE ONLY
FOR ALL APPLICANTS:	
1. If corporation or partnership, copy of Articles of Incorporation and its By-Laws and Business Name Certificate, if applicable. If single proprietorship, Valid Business Name Certificate (for new applicants).	
2. Resolution of the Board of Directors of the corporation, association, or other entities authorizing the filing of application and designating the person authorized to sign and act for its behalf and transact business with the Department. If single proprietorship, a letter of authority from the owner.	
3. LTO Certificate of Registration of vehicle and Official Receipt in the name of the applicant, or in the absence thereof, Sales Invoice with Delivery Receipt and Proof of Payment.	

4. Proof of ownership or contract of lease over an area used as garage and depot.	
5. Inspection Report (by DOT Team).	
6. Management contract, if applicable.	
FOR SUBSTITUTION, EXTENSION/EXEMPTION OF CPC AND CONVERSION	
7. Copy of DOT-Accreditation Certificate for Additional, Substitution, Extension, and Conversion of CPC/Franchise.	
8. Copy of Franchise (for substitution, extension of CPC & Conversion)	
9. Letter of Consent by the Member/Owner of the substituted/withdrawn unit (applicable for COOPERATIVE only).	

C. TYPE OF ORGANIZATION

SINGLE PROPRIETORSHIP
 PARTNERSHIP
 CORPORATION
 COOPERATIVE

D. NO. OF UNITS

CAR _____ VAN _____ COASTER _____ BUS _____ JEEPNEY _____
(1-5 SEATING CAPACITY) (6-15 SEATING CAPACITY) (16-24 SEATING CAPACITY) (25 ABOVE SEATING CAPACITY)

GARAGE AREA GARAGE AREA GARAGE AREA GARAGE AREA GARAGE AREA
10 18 20 37 20

TOTAL: _____

E. LIST OF VEHICLES

TYPE	BRAND/ MAKE	YEAR/ MODEL	PLATE #	MOTOR #	CHASSIS #	NO. OF SEATS

PLEASE CONTINUE ON A SEPARATE SHEET IF NECESSARY

I hereby certify that all the foregoing data and documents supporting this application are true and correct.

 NAME AND SIGNATURE

RECEIVED AND PROCESSED BY:

SUBSCRIBED AND SWORN TO before me on this ____ day of _____, 20____, after exhibiting Government ID _____ No. _____ issued at _____ on _____.

NOTARY PUBLIC

Doc. No. ____
 Page No. ____
 Book No. ____
 Series of 20 ____